


- (i). The grantee institutions shall acknowledge the financial support provided by the Ministry of Culture through banners, posters, invitation cards, print as well as audio media, while organizing the programme under the *Cultural Functions And Production Grant*.
- (ii). The above grant is subject to the condition that the grant shall not exceed the sanctioned amount to the organization or 75% of the actual expenditure whichever is less.
- (iii). The Utilization Certificate in the prescribed Performa complying with GFR 2017 will have to be submitted within 12 months of the closure of the financial year in which sanction is issued failing which 2nd installment will not be released to such organizations and they will be considered as blacklisted and debarred for receiving any future financial assistance. The UC should also disclose whether the specified, quantified and qualitative targets that should have been achieved against the amount utilized were in fact achieved and if not the reasons therefore.
- (iv). The grantee shall maintain subsidiary accounts of the grant-in-aid received from the government.
- (v). It is certified that no Utilization Certificate is pending in respect of this grants.
- (vi). As per provision contained in GFR Rule 230 (8) all interests/other earnings accrued against Grants- in- aid shall be mandatorily remitted to the Ministry of Culture, Government of India.
- (vii) The expenditure will be met from Demand No. **17**-Ministry of Culture, Major Head '**2205**' Art & Culture Minor Head **00.102.11.01.31** under the "**Kala Sanskriti Vikas Yojana (Schemes and Missions)**" Grant-in-aid-- General **2019-2020** (Non recurring) for the financial year **2019-2020**.
- (viii). The Accounts shall be audited by the internal Auditors of grantee.
- (ix). The accounts of grantee institution shall be open to inspection by the Ministry of Culture and audit, both by the comptroller and Auditor General of India under the Provision of CAG (DCP) Act, 1971 and Internal Audit by the Principal Accounts Office of this Ministry whenever the institution is called upon to do so.
- (x). The grant has to be utilized during the current financial (**2019-20**). The unspent balance out of this grant should be surrendered to the Government.



Under Secretary

(xi). The amount will be drawn by the Drawing and Disbursing Officer (Grants) of the Ministry of Culture and paid to the above mentioned organizations by means of RTGS.

(xii). The assets created out of this grant should not, without prior approval of the Government of India be disposed or encumbered or utilized for any purpose other than those for which the grant is sanctioned.

(xiii). No part of the grant should be diverted to any institutions or utilized for any purpose other than what is mentioned in the proposal submitted by the organizations.

(xiv). The grantee shall not divert the grant and entrust execution of the scheme or work concerned to another institution or organization and shall abide by the terms and conditions of the grant. If the grantee fails to utilize the grant, for the purpose for which the same has been sanctioned, the grantee will be required to refund the entire amount with interest thereon @ 10% per annum.

(xv). The organization shall be bound to submit from time to time such reports, statement, etc. in respect of expenditure from this grant as may be required by the Government of India.


(xvi). No funds out of this grant should be utilized for any new scheme for which prior approval of Government has not been obtained.

(xvii) It is further certified that the grant-in-aid to the **above mentioned organizations** is sanctioned in accordance with the pattern of financial assistance approved by the Ministry of Finance vide their U.O.No.G.29 Edn. Unit/68 dated 14th September, 1968 and is in conformity with the rules and principles of the scheme as approved by the Ministry.

3. It is certified that the requisite documents in original including Indemnity Bond, Bank Authorization letter and Resolution of the above mentioned organizations have been received and found to be in order.

4. No payment has been made earlier to the grantee for the same purpose.

5. As required under para 6(d) of the Scheme the organization shall not invite foreign delegation without obtaining permission of the Ministry of External Affairs, application for which shall invariably be routed through Ministry of Culture.


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Ministry of Culture

6. In Compliance with OM No. 48 (06)/PF-II/2016 dated: 12th September, 2017 issued by Department of Expenditure, Ministry of Finance and Rule 230 of GFR 2017, the further release shall only be made based on balances available in PFMS as per EAT module data for the respective agencies receiving grants from Central Sector Schemes. As such, all the grantee organizations/individuals are mandatorily required to register themselves with Public Financial Management System (PFMS) of Ministry of Finance (<http://pfms.nic.in>) so that further payments are made by them through PFMS in the individual's Aadhar Seeded Bank Account.

7. The sanction is issued in exercise of the delegated powers in consultation with Integrated Finance Division (IFD) vide their **Dy. No.30007** dated **04/07/2019**.

8. Grant Sanction has been entered in the Grant in aid Register at **Sl. No.555-556**.

Yours faithfully,



(Praveen Sharma)

Under Secretary to the Government of India

Under Secretary
Ministry of Culture
New Delhi

Copy for information and necessary action to:

1. **The President/Secretary, to the above mentioned organizations.** The second installment will be released on submission of original copy of the **Utilization Certificate** of the grant in GFR -12A format and statement of accounts to be separately maintained and duly certified by a Chartered Accountant. The organization shall also submit Performance-cum-achievement report along with photographs, Invitation card, press clippings etc. All the documents mentioned above are to be submitted in original to The Director NCZCC, 14, CSP Singh Marg, Allahabad, Pin-211001, Uttar Pradesh. Henceforth it would be mandatory for the grantee organizations to organize at least 2 activities (viz. functions, lecture, seminar, workshop, exhibition etc.) in any of school in their vicinity. A certificate from the Principals of the concerned schools would be a mandatory requirement for release of 2nd installment to the grantee. The grantee organizations/individuals are required to upload videos of their production/function/seminar etc. on You Tube and provide a link to You Tube/Facebook/Twitter page of Ministry of Culture. The organizations receiving grants under **CFPG** are requested to organize promote and propagate awareness about the theme of role played by women in cultural setup of the Nation along with their contributions in nourishing and preserving the culture at personal space. Organizations/individuals are also requested to maintain cleanliness in their office premises as well as the place where seminars, research, worships, festivals and exhibitions etc. are organized by them and to promote and propagate awareness about **Swachh Bharat** among the people. All the grantees whether NGOs or Individuals receiving grant under any Scheme of the Ministry of Culture will submit minimum one hour of recording of the Programme/performances to the Ministry and the Intellectual Property Rights and all other rights (publication, telecast etc.) of productions made with the help of financial assistance of the Ministry will rest with the Ministry of Culture. All existing NGOs/ VOs are requested to update their information in the NGO-Ps portal with Aadhar and PAN Nos of their board members/ office bearers, if not done already.
2. **The Director NCZCC, 14, CSP Singh Marg, Allahabad, Pin-211001, Uttar Pradesh.**
3. **Office of the Director General of Audit (Central Receipt) New Delhi, Branch-Gwalior, Audit Bhavan, Jhansi Road, Gwalior-474002 (M.P.)**
4. The Drawing & Disbursing Officer (Grants), Ministry of Culture for necessary action. 5. P&B 6. IFD 7. Guard File/order bundle. 8. Accountant General, **Govt. of Andhra Pradesh & Uttar Pradesh.**



(Praveen Sharma)

Under Secretary to the Government of India

Under Secretary
Ministry of Culture
New Delhi