

MEMORANDUM OF UNDERSTANDING FOR THE FINANCIAL YEAR 2014-15

Memorandum of Understanding between Ministry of Culture, Shastri Bhawan, New Delhi & The Sangeet Natak Akademi for the year 2014-15

1. The agreement made this 12th day of May month 2014 between the MoC, as the first party and Sangeet Natak Akademi, New Delhi an organization under the Ministry of Culture, hereinafter called the second party.
2. Whereas the mandate of the Ministry of Culture is to preserve and promote all forms of art and culture. It is responsible for formulation of policies of the Government in relation to Indian Art, Culture and Heritage and also for the execution, monitoring and review of those policies.
3. And whereas the Sangeet Natak Akademi has the following mandate: -

Purpose of the MOU

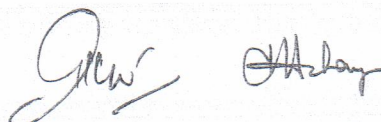
To achieve the organization goals by optimum use of the funds available and proper functioning of the organization.

To achieve this, the following deliverables are required:

1. Budget / Accounts

- (i) Budgetary outlay for the year 2014-15 amounting to Rs 3988.60 lakhs (Plan – Rs 1500; Plan NE – Rs. 1400; Non-Plan – Rs 1088.60) is being allotted to Sangeet Natak Akademi for carrying out organizational work. Quarterly target shall be - 1st quarter – Rs 562 lakh; 2nd quarter – 707 lakh; 3rd quarter – Rs 1432 lakh; and 4th quarter – Rs 1287 lakh.
- (ii) The Annual Report and Audited Account for the year 2013-14 shall be submitted by 15th June, 2014.
- (iii) The CAG audit, if required to be done for the year 2013-14 shall be completed by September, 2014.
- (iv) Pending utilization Certificate be submitted to the Ministry by July, 2014.
- (v) All pending CAG audit paras and internal audit paras shall be disposed of by December 2014.
- (vi) Inputs for preparations of EFC/SFC shall be submitted as per directives of MoC.
- (vii) Monthly report shall be submitted to Ministry of Culture for the previous month by 1st week of the next month.

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2. Human Resource

- (i) Human Resource Policy for the Organization to be framed/ reviewed.

In the context of SNA the HR Policy is to evolve for scholars, researchers, experts, stakeholders of intangible heritage in the field of performing arts to implement the plan schemes.

- (ii) The Recruitment Rules for all the Cadres to be framed/ reviewed with the approval of the Competent Authority.

The review is in process and will be completed by the end of 2014

- (iii) The Process for filling up vacancy of HODs to be initiated on time.

The process will be initiated and completed on time whenever vacancy arises.

- (iv) Vacancies in other ranks in the Organization to be filled up on time, after taking stock of the vacancies for the entire year.

The process to fill-up the vacant positions will be undertaken and completed phase wise within 3 months of the vacancy.

- (v) All DPCs for the year and any pending DPCs to be conducted on time.

All DPCs will be conducted as per functional needs within the stipulated time frame.

- (vi) All Pending vigilance cases to be disposed off on time and as per rules.

All vigilance cases will be disposed of on time and as per rules.

- (vii) Training of the staff of the organization to be ensured as per the Staff Training Policy. A training calendar to be designed in the beginning of the year.

Training policy for the staff will be worked out and submitted with the approval of the competent authority by September, 2014.

3. Legal Matters

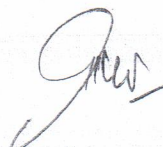

- (i) Amendments to the MoA to be carried out, if necessary with approval of Competent Authority.

Shall be done if required as per directives of the MoC.

- (ii) The bye-laws of the organization to be framed/ reviewed.

In case need be, shall be done as per directive of the MoC.

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- (iii) Monitoring of the court cases to be ensured.

Will be monitored timely.

4. Parliament Matters

- (i) The Audited Accounts and Annual Report for the year 2013-14 to be placed before the Parliament.

Audited Accounts and Annual Report will be placed before the Parliament on time. The report shall be sent to MoC before end of November, 2014.

- (ii) Fulfillment of all pending Parliamentary Assurances to be ensured.

Shall be ensured within the stipulated time frame.

- (iii) Legislative matters, if any, to be taken up for approval of Parliament.

Shall be ensured, whenever required.

- (iv) Ensuing implementation of recommendations/suggestions of the Parliamentary Standing Committee.

Follow up action on the PSC's 201st report shall be submitted by August, 2014 to MoC.

5. General

- (i) Mandatory meetings of all the Committees/Sub-Committees to be convened and conducted on time.

The meetings of the General Council, Executive Board and respective Advisory Committees will be convened and conducted by October 2014.

- (ii) The performance audit of the Organization to be got done by an external evaluator.

Shall be done by September 2014.

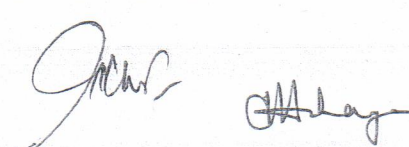
- (iii) Mandatory Returns and Reports for the year to be filed on time.

Shall be submitted as per timeline given by MoC.

- (iv) Disposal of all the applications and appeals under the RTI Act. 2005 to be ensured.

Shall be ensured within the stipulated time.

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- (v) Disposal of public grievances to be ensured. Effective Grievance Redressal Mechanism to be set up if it does not exist. Existing policy to be reviewed.

Shall be ensured as prescribed.

- (vi) Website to be reviewed and revamped if necessary.

The SNA website will be updated, reviewed and revamped from time to time as per need.

- (vii) Meeting the deadline for submission of RFD by the organizations and ensuring implementation.

Shall be ensured by 15th May 2014.

- (viii) Ensuring that inputs for Cabinet Memos are submitted on time.

Shall be ensured within the time frame indicated by MoC.

- (ix) Ensuring compliance of the Rajbhasha Policy.

Rajbhasha Policy is being implemented as per directives received from MHA.

- (x) Vision Document.



The vision document of Sangeet Natak Akademi has been submitted and approved by the MoC.

6. Specific Issues related to your organization;

- (a) Proposals for the sanction of the following posts shall be submitted by June, 2014: -

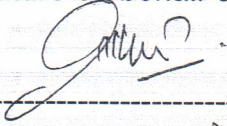
- (i) Administration & Accounts Division: Deputy Secretary-two, Section Officer-two, Assistant-two, Senior Clerk-two, Junior Clerk-two and MTS-two.
- (ii) Documentation Unit: Cameraman - two, Editor (Audio/video) – two, Archivist-one Production In-charge-one, Technical Assistant (Audio/Video)–four, Studio In-charge-one, Section Officer-one and Data Entry Operator – five.
- (iii) Activity Departments: Deputy Secretary-two, Programme Officer-two, Section Officer–Four, Assistant–four, Senior Clerk-four, Junior Clerk-four and MTS-four.
- (iv) Akademi's Kendra's / Centre outside Delhi: Director-two, Programme Officer-two, Assistant-two, Senior Clerk-two, Junior Clerk-two and MTS-two.

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- (b) The activities as indicated in the Annexure (programme and projects) for the year 2014-15 shall be ensured.

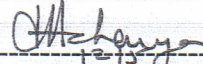
Signature on behalf of MOC



(CHANDRA PRAKASH)

DIRECTOR

Signature on behalf of the Organization



Secretary
Sangeet Natak
Akademi

Calendar of Events proposed for 2014-15 and those scheduled for 2013-14

Music

• 1. Qawwali Festival	June 2014	Goa
• 2. Choral Festival	August	Guwahati
3. Festival of Padam & Javali	September	Chennai
4. Dhrupad Festival	October	Mumbai
5. Festival of Gurbani	November	Punjab
6. Sangeet Pratibha	December	Kerala
7. Sangeet Sangam	February 2015	Bhubaneswar

Special documentation of SNA Fellows/Awardees/Senior artists every month in SNA Studies and other states

Dance

1. Festival of India in China	June 2014	Beijing, Kunming, Dali/Guangzhou/ Shenzhen
• 2. 5 th Sheki Silk Road International Musical Festival	July	Azerbaijan (Baku)
3. Meet the Master Series	„	SNA
4. Festival of India in South Africa	August	Durban, Capetown
5. Festival in India in Singapore	„	Singapore
6. Nritya Sangam	October	Mumbai/Chandigarh
7. Nritya Sanrachna (Presentation of SNA's Choreographic Production)	December	North East
8. Special Documentation of - Yamini Krishnamurthy	„	SNA
9. Nritya Pratibha (Best dancer of the Pratibhas)	February 2015	Agartala
10. Special Documentation of - Birju Maharaj	March	SNA

Drama

1. Retrospective and Documentation of Theatre Personality	June	Manipur
2. Playwriting, Production & Publication of New Plays Project	July	Nagaland/NE State
3. Rang Sangam, Contemporary-plays by Senior Directors	September	Hyderabad
4. Rang Pratibha Festival and Documentation of the Dance Dramas	October ”	West Bengal Bhopal
5. Theatre Training Workshops For 25 days	November	Andaman & Nicobar
6. 4 days Children festival/seminar	”	Bhopal
7. Theatre Music Appreciation Workshops of 4 days	December	3 cities
8. Theatre Technical Workshops of 7 days	January 2015	3 cities
9. Theatre Make/Theatre Costume & Properties designing 7 days Workshops	February	3 cities
10. To start Training in Swang of Haryana	March	Haryana

Folk & Tribal Arts

1. Special Documentation of SNA Fellows/Awardees	July	SNA
2. Special Documentation of SNA Fellows/Awardees	August	SNA
3. Training Programme on Tradl. Ghatam Making in Manamadurai in Tamil Nadu under Guru Meenakshi	”	Tamil Nadu
4. Field Documentation of Monpa Tribal Community Arts forms	September	Arunachal Pradesh Gujarat, Maharashtra
5. Desaj, a festival of folk & tribal performing art forms of India	October/Nov	Delhi
6. Field Documentation of Monpa Tribal Community Arts forms	December	Arunachal Pradesh Gujarat, Maharashtra
7. Seminar on storytelling art-forms of India	February

Puppetry

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| 1. Puppet making workshop in Suta Kundhei-String puppetry of Odisha | Sep/Oct 2014 | Odisha |
| 2. North-East Puppet festival | January 2015 | Tripura |
| 3. Monthly programme | May - March | SNA |
| 4. Training Programmes- Pavakathakali Tolu Bommalatta | July | (Kerala & Andhra - Pradesh) |
| 5. Special Documentation | February | Tolpavakoothu, Kerala |

NORTH-EAST CENTRE, GUWAHATI

1.	Lok Rang (Festival of Music, Dance & Theatre of North-East) (2-3 days)	Different months	Different towns of NE
2.	Festival and Seminar on Pena of Manipur (3 days)	July 2014	Imphal, Manipur
3.	Masks Making workshop (15 days)	August	Assam (Guwahati)
4.	Festival & Seminar on Jyoti and Rabha Sangeet of Assam (3 days)	August	Jorhat/Tejpur (Assam)
5.	Festival and Seminar of music and dance traditions of Chakma community of Tripura (3 days)	September	Agartala / Pecharthal (Tripura)
6.	Theatre workshop for Young Theatre Artistes of Arunachal Pradesh (1 month)	October	Itanagar / Rupa/Bomdila (Arunachal Pradesh)
7.	Festival and Seminar on Goalparia music, dance & theatre traditions of Assam	October	Dhubri/Gauripur (Assam)
8.	Workshop of Puppetry	November	Assam
9.	Festival and Seminar of Music and Dance traditions of Mar Community of Mizoram (3 days)	November	Champai / Aizawl (Mizoram)
10.	Theatre Workshop for Young Theatre Artistes of Nagaland (1 month)	November/ December	Dimapur (Nagaland)
11.	Rang Yatra (Festival of plays by leading theatre directors of North-East) (5-6 days)	December	Agartala (Tripura)
12.	Children Theatre Workshop for Sikkim (1 month)	December	Namchi /Gangtok (Sikkim)
13.	Festival and Seminar of Ajhi Lamu traditions of Arunachal Pradesh) (3 days)	January 2015	Bomdila/ Itanagar (Arunachal Pradesh)
14.	Festival and Seminar of Performing Art Traditions of Meghalaya (4-5 days)	February	Shillong (Meghalaya)
15.	Theatre Workshop for young Theatre artistes of Mizoram March 1 month)		Aizawl (Mizoram)
16.	Festival of Ramayana Traditions of North-East Gangtok (Sikkim)	March	Guwahati (Assam)/ Gangtok (Sikkim)

SPECIAL DOCUMENTATION OF ART FORMS, FESTIVALS/FAIRS OF NORTH-EAST

18.	Special Documentation of Annual Wangala Festival	November 2014	Asanag, Near Tura (West Garo Hills) Meghalaya
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| 19. | Special Documentation of Annual Festivals | Different Months | Different Town of North-East |
| 20. | Special Documentation of SNA Awardees | Different Months | Different Venues from North-East |
| 21. | In-depth Special Documentation of all folk and tribal art forms of Tripura for SNA archives (in three phases) | | |

WORKSHOPS OF MUSICAL INSTRUMENT MAKING FOR NMPA PROJECT

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| 22. | Musical instrument making Workshops
i) Pena of Manipur
ii) Champren and Sarinda of Tripura
iii) Khasi musical instruments | Different months | Different venues of 3 states |
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INITIATING OF TRAINING PROGRAMMES IN TRADITIONAL/FOLK ART FORMS OF NORTH-EAST REGION

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| 23. | Apart from ongoing training programmes, the Centre proposes to initiate following new training programmes during the year 2014-15: | | |
| | i) Kushan of Assam | | |
| | ii) Yak & Lion Dances of Arunachal Pradesh | | |
| | iii) Music & Dance traditions of Nyshi community of Arunachal Pradesh | | |
| | iv) Tungbuk – String instrument of Sikkim | | |
| | v) Hozagiri Dance of Tripura | | |
| | vi) Sarinda – String instrument of Tripura | | |
| | vii) Khasi Music of Meghalaya | | |
| | viii) Garo Instrumental Music of Meghalaya | | |
| | ix) Naga Music & Dance of Nagaland | | |
| | x) Sangini, Maruni & Dohri of Sikkim | | |
| | xi) Tiwa Folk Arts of Assam | | |
| | xii) Lepcha traditional Music | | |

(Starting of training to New batch) under Shri Sonam Tshering Lepcha, Akademi Awardee and Tagore Akademi Ratna)