

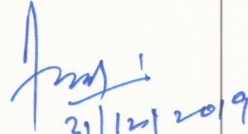
Shastri Bhavan, New Delhi – 110 001
Dated: 31st December, 2019

OFFICE MEMORANDUM

Sub: Delegation of Technical Powers under Conservation Work/Works (Original Works)-
Annexure-A- ASI's Order No. 23-55/2014-Admn-I (B&A) dated 7th April 2016- Rescinding
– Regarding

The undersigned is directed to invite attention to the Ministry's approval conveyed vide F.No.23-55/2014-Admn-I/B&A dated 22nd January 2016 regarding sub-delegation of administrative, financial, and technical powers to the Officers of ASI. The said sub-delegation was issued as an order by ASI through Office Order No. 23-55/2014-Admn-I (B&A) dated 7th April 2016 (copy enclosed). This is now to further convey that the approval stands rescinded.

2. Accordingly, the Financial and Administrative approval (without Technical powers) that were approved by this Ministry vide OM No. 7-1/2013-Plg dated 10th October 2014 (copy enclosed) on the basis of which ASI had issued Office Order No.F.No.7-1/2013-Plg dated 15th January 2015 (copy enclosed) is hereby restored with immediate effect.
3. Further, for improving technical competency of ASI's work proposals, it is also instructed that conservation-specific Schedule of Rates (SoRs) are notified by ASI within two months.
4. This issues with the approval of Hon'ble Minister of Culture.


31/12/2019
(Arnab Aich)

Under Secretary to the Govt. of India

Encl: A/A

To

DG, ASI, New Delhi

Copy to :

1. PS to HCM
2. Sr. PPS to Secretary (Culture)
3. PPS to AS & FA, Ministry of Culture
4. ADG (Admn), ASI, New Delhi
5. PPS to JS (Admn)
6. Director (F), Ministry of Culture

Urgent

No. F. 23-55/2014-Adm.I/(B & A)

Government of India

Archaeological Survey of India

Janpath, New Delhi -110 011

Dated : April 07, 2016


OFFICE ORDER

In pursuance of Rule 13(2) of Delegation of Financial Powers Rules, 1978, as amended from time to time, and in supersession of earlier orders on the subject, the sanction of Competent Authority in the Ministry of Culture is hereby conveyed to delegate the technical and financial powers to the Officers of Archaeological Survey of India viz. Director General, Directors/Regional Directors/Superintending Archaeologists and other Head of Offices in respect of archaeological works and non-archaeology works, as indicated in Annexure "A" & "B" (enclosed).

The exercise of these powers shall be subject to all the relevant provisions of the Delegation of Financial Powers Rules, 1978 and General Financial Rules, 2005 and orders/instructions/decisions of the Government, issued from time to time. In the event of any doubt arising in the exercise of such powers, the matter may be referred to the IFD/Ministry of Culture through DG, ASI for clarification/decision.

This issues with the approval of the Minister of Culture, Secretary(Culture) dated 11.01.2016 and also concurrence of I.F.D., Ministry of Culture vide Dy. No.1003/AS&FA(C) dated 11.01.2016.

Enclosure : Annexure "A" & "B".



(SHHARAT SHARMA)
Additional Director General

1. PPS to Secretary(Culture).
2. PPS to AS & FA, Ministry of Culture.
3. Director(Finance), Ministry of Culture.
4. Director General, Archaeological Survey of India, Janpath, New Delhi.
5. ADG(Archaeology/Conservation), A.S.I.
6. Joint D.G.(Archaeology/Conservation), A.S.I.
7. Director(Administration), ASI.
8. All Regional Directors, ASI.
9. All Directors of ASI.
10. Deputy Director(Accounts)/Deputy Director(Administration), ASI.
11. All SAs of Circles/Branches of ASI.
12. All Offices of ASI.
13. All Sections at ASI HQ.
14. President/Secretary General, A.I.A.S.A., ASI, New Delhi.
15. Website Division, ASI HQ.

ANNEXURE "A"

Technical Powers under Conservation Works/Works (Original Works) ↓:

Sl. No.	Designation of Technical Officer in ASI (with Grade Pay)	Technical Powers (IN LAC)	
		Under Works/ Original Works	Under Conservation Minor Works
1.	***ASAE (Existing Grade Pay - Rs.4600/-) with technical qualification i.e. Diploma in Civil Engineering, OR I.T.I.	2.00	2.00
2.	Dy.S.A.E.(GP-5400/-)	**4.00	5.00
3.	SAE (GP-6600/-)	8.00	25.00
4.	Director(Cons.) - GP 7600/-	40.00	100.00
5.	JDG(Cons.) - GP-8700/-*	250.00	150.00 (A)
6.	ADG(Cons.) - GP-10,000/-*	400.00	250.00 (B)
7.	Director General	500.00	Full Powers (C)
8.	CPWD		(D)

* Shall become operational on filling of the posts.

** Repair and maintenance of minor nature of modern ASI buildings,

*** In case ASAE is not holding a technical qualification (Diploma in Civil Engineering OR I.T.I. Certificate) then he cannot exercise the power as delegated above.

(A) A Committee comprising Director(Cons.), SAE and Deputy Director (Accounts) will examine, assess and recommend the estimates for approval of the DG until the post of the Jt.DG(Conservation) is filled up. In addition experts from different disciplines such as Civil Engineering Department, IIT/Geologist/Other experts can be co-opted as per necessity.

(B) A Committee comprising Jt. DG, Director(Cons.), SAE and Deputy Director(Accounts) will examine, assess and recommend the estimates for approval of the DG until the post of the ADG(Conservation) is filled up. In addition experts from different disciplines such as Civil Engineering Department, IIT/Geologist/Other experts can be co-opted as per necessity.

(C) A Committee comprising ADG(Cons.), Jt. DG, Director(Cons.), SAE and Deputy Director(Accounts) will examine, assess and recommend the estimates for approval of the DG until the post of the ADG(Conservation) is filled up. In addition experts from different disciplines such as Civil Engineering Department, IIT/Geologist/Other experts can be co-opted as per necessity.

(D) Works above Five Crore will be get executed from CPWD/Central Government Agencies.

Hence, the Financial Powers would be applicable subject to the clearance of the Conservation works estimates/proposals by the concerned Technical Officers/ appropriate Technical Committees of ASI.

(SHHARAT SHARMA)
Additional Director General

(3)

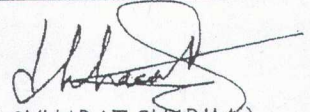
Annexure "B"

Delegation of Financial Powers to the Director General and Regional Directors/Field Officers of Archaeological Survey of India :

Sl. No.	Item of expenditure	Description of Works/Projects/ Expenditure	Designation of Officer/ Authority	Extent of Financial Powers Delegated (In Lac)	Remarks	
1 (A)	Indents, contracts and purchases: Powers as per Rule 21 of DFPR and paras there under.	<u>For open or limited Tender contracts ↓:</u> (i)(a) For conservation, preservation of monuments/sites	Director General	Full Powers	Subject to Technical Sanction of the Estimate/ Proposal by the concerned Technical Officers/Competent Authority (As mentioned in the Annexure-"A").	
			Regional Directors	Above 25 lac and up to 50 Lac		
			S.A., Circles	Up to 25 Lac		
		<u>For open or limited Tender contracts ↓:</u> (i)(a) For chemical treatment works of Monuments/ sites, etc.	Director General	Full Powers		
			Director (Science)	Above 25 Lac and up to 50 lac		
			S.A. Chemist	Up to 25 Lac		
			Dy. S.A. Chemist	Up to 10 Lac		
		<u>For open or limited Tender contracts ↓:</u> (i)(a) Horticulture works/ activities/ environmental development of monuments.	Director General	Full Powers		
			Director (Horticulture)	Above 25 Lac and up to 50 Lac		
			Chief Horticulturist	Up to 25 Lac		
			Dy. Suptdg. Horticulturist	Up to 15 Lac		
		<u>For open or limited Tender contracts ↓:</u> (i)(a) Exploration and Excavation works / activities	Director General	Full Powers		
Regional Director	Above 25 Lac and up to 50 Lac					
SA Circles & Excavation Branches/	Up to 25 Lac					
Dir(Epigraphy) / (Institute of Archaeology)/ SA, TSP/BSP/ Suptdg. Epigraphist	Up to 2 Lac					
Dy. Suptdg. Epigraphist	Up to 0.50Lac					

Sl. No.	Item of expenditure	Description Works/Projects/ Expenditure	Designation of Officer/ Authority	Extent of Financial Powers Delegated (in Lac)	Remarks
1 (A)		<u>For open or limited Tender contracts ↓:</u> (i)(a) For Museum Works / activities	Director General	Full Powers	
			Regional Director	Above 25 Lac and up to 50 lac	Subject to Technical Sanction of the Estimate/Proposal by the concerned Technical Officers/Competent Authority.
			S.A., Circles	Above 5 lac and up to 25 Lac	
			ASA/Dy.SA (Museums) & Head of office	Up to 5 Lac	
		<u>For open or limited Tender contracts ↓:</u> (i)(b) For Works/ Original Works	Director General	Up to Rs.5.00 Crore	
		Regional Director	Above 10 lac and up to 40 Lac	Subject to Technical Sanction of the Estimate/ Proposal by the concerned Technical Officers/ Competent Authority. (As mentioned in the Annexure-"A").	
		SA, Circles	Up to 10 Lac		
		(ii) : For negotiated on single tender of proprietary contracts	Director General	Up to Rs.25.00 Lac	Subject to concurrence of IFD, Ministry of Culture.
		(iii) : For Agreements OR Contracts for technical collaboration and Consultancy Services.	Director General	Up to Rs.25.00 Lac	
		1(B)	Contingent Expenditure		Director General
		R.Ds./Dir(Adm)/ Dir(Science)/ Dir(Hort.)/Dir (Institute)/ Dir (Epigraphy)	Up to Rs.2 Lac recurring and Rs.4 Non-recurring (in each case)		
		SAs, Circles/ Branches	Up to Rs.1 Lac recurring and Rs.2 Lac Non-recurring (in each case)		
		Other head of offices	Up to Rs.0.50 Lac recurring and Rs.1 Lac Non-recurring (in each case)		

Sl. No.	Item of expenditure	Description / Works/Projects/ Expenditure	Designation of Officer/ Authority	Extent of Financial Powers Delegated (In Lac)	Remarks
1(C)	<u>Legal Charges</u>		Director General	(i) Recurring - Rs.20.00 Lakh in each case. (ii) Non-Recurring - Rs.40.00 Lakh in each case.	Powers as specified under Rule, orders, restrictions of DFPRs/other extant rules.
			RD/Dir(Adm)/Dir(Science)/Dir(Hort.)/Dir (Institute)/ Dir. (Epigraphy) SAs, Circles/ Branches	Up to Rs.2 Lac recurring and Rs.4 Non-recurring (in each case)	
			Other head of offices	Up to Rs.0.50 Lac recurring and Rs.1 Lac Non-recurring (in each case)	
2	<u>Miscellaneous expenditure :</u>		Director General	(i) Recurring - Rs.20.00 Lakh in each case. (ii) Non-Recurring - Rs.40.00 Lakh in each case.	Powers to incur Miscellaneous Expenditure as per the provisions in Schedule-VI of DFPR and other extent rules/restrictions/orders (especially Austerity measures/instructions) of Govt of India issued from time to time.
			RD/Dir(Adm)/Dir(Science)/Dir(Hort.)/Director (Epigraphy)/ Dir of Archaeology)	Up to Rs.2 Lac recurring and Rs.4 Lac Non-recurring (in each case)	
			SAs, Circles/ Branches	Up to Rs.1 Lac recurring and Rs.2 Lac Non-recurring(in each case)	
			Other head of offices	Up to Rs.0.50 Lac recurring and Rs.1 Lac Non-recurring (in each case)	


 (SHHARAT SHARMA)
 Additional Director General

Shastri Bhawan, New Delhi
Dated the 10th October, 2014.

Office Memorandum

Subject: Delegation of enhanced Financial Powers to Director General, Archaeological Survey of India (ASI) reg.

In pursuance of Rule 13(2) of the Delegation of Financial Power Rules (DFPR), 1978 as amended from time to time and in supersession of earlier orders on the subject, the Ministry of Culture hereby delegates the financial powers of the Ministry in respect of archaeological works and non-archaeological works, as indicated in Annexure 'A' to the Director General, Archaeological Survey of India.

2. The exercise of the above enhanced powers, shall be subject to:

- Provisions of DFPRs, GFR 2005, orders issued by Ministry of Finance from time to time (especially, Austerity instructions), fiscal codes, procedures and availability of funds;
- Contingent Expenditure would be subject to rules, orders, restrictions and scales mentioned in Column-3 of Annexure to Schedule-V of DFPRs, including mandatory consultations with Ministries/Departments Concerned, wherever required;
- As required under Rule 13(4) (c) of DFPRs, for incurring Misc. Expenditure (Sl. No.3 of para 1) any rules, orders, restrictions or scales as may be made, imposed or prescribed by the President shall be observed; and
- In the event of any doubt arising in exercise of such powers, the matter shall be referred to Ministry of Culture/IFD for clarification/decision; and
- Director General, ASI shall put in place mechanism (administrative and financial) to ensure that the enhanced financial delegations are exercised within the Govt. rules, regulations and procedures.

3. The powers delegated as indicated in Annexure 'A' can not be further delegated.

4. This issues with the concurrence of IFD circulated vide their F. No. 13-4/2011-IFD dated 29.09.2014.

Encl: As above.


(N.R. Minz)

Under Secretary to the Government of India

1. DG, ASI, Janpath, New Delhi.
2. AS&FA (Culture), Ministry of Culture, Krishi Bhawan, New Delhi.
3. The Chief Controller of Accounts, Ministry of Culture, New Delhi.
4. The Director (Finance), Ministry of HRD, New Delhi.
5. PAO, Ministry of Culture, New Delhi.
6. Office Order Folder/Guard File.

Delegation of enhanced financial powers to the Director General, Archaeological Survey of India

Sl.No.	Items of Expenditure	Enhanced Financial Powers to DG, ASI
1(A)	Indents, contracts and purchases Powers as per Rule 21 of DFPR and paras thereunder.	(i) For open or limited contractors: a) Full powers for conservation, preservation & environmental developments of monuments/Archaeological sites, exploration & excavation and Museum projects/works. b) Up to Rs.1.00 crore for Works/Original Works. (ii) Up to Rs.10.00 lakhs for negotiated on single tender of proprietary contracts: and (iii) Up to Rs.5.00 lakhs for agreements* or contracts for technical collaboration and consultancy services.
1(B)	Contingent expenditure Powers of incurring Contingent Expenditure as per Schedule-V of DFPR and Table and Annexure	(i) Recurring – UptoRs.20.00 lakh in each case; (ii) Non-Recurring – UptoRs.40.00 lakh in each case.
1(C)	Legal charges	Full Powers as specified under Rule, orders, restrictions of DFPRs/ other extant rules
2	Miscellaneous expenditure Powers to incur Miscellaneous Expenditure as per Schedule-VI of DFPR	(i) Recurring – Up to Rs.20.00 lakh in each case; (ii) Non-Recurring – Up to Rs.40.00 lakh in each case.
3	Expenditure on Non-Plan schemes projects: Powers delegated to Department of Culture, vide Ministry of Finance DO. No.F.1/11/E-11(A)/03 dt. 28 th October 2003.	Same as Office Order No.12-1/89-Plg.(Pt.2006) dated 17.08.2007
4	Public investment – Guidelines for appraisal and approval: Appraisal of Plan schemes/projects, Rule 18 GID (4) (A – Powers delegated to the Ministry/Deptt. Concerned under para 2(a) (GI, MF. OM.No1.(2-E)E-11(A)/2002 dt. 21 st December 2002)	Same as Office Order No.12-1/89-Plg.(Pt.2006) dated 17.08.2007

(N.R. Minz)

Under Secretary to the Govt. of India

F.No.7-1/2013-Plg.
Government of India
Archaeological Survey of India

27

Janpath, New Delhi-110011.
Dated the, 15.1.2015.

OFFICE ORDER

In continuation of this Office Order No.7-1/2009-Plg., dated 1.5.2009 concerning the delegation of financial powers to officials for carrying out works in the field of conservation, preservation, horticulture, exploration and excavation, museums and epigraphy, as per Rule 13(3) of Delegation of Financial Powers Rules, 1978 (DFPR), the Director General, Archaeological Survey of India, further delegates with immediate effect the financial powers to various officers as mentioned below:-

Exploration & Excavation (03 00 50 Other Charges)

Sl. No.	Authority	Existing powers	Delegated powers / enhanced powers
1.	Superintending Archaeologist	Up to Rs.10 Lac	Up to Rs.25 Lac
2.	Regional Director*	Above Rs.10 Lac and up to Rs.25 Lac	Above Rs.25 Lac and up to Rs.50 Lac.

Museums (05 00 27 Minor Works)

Sl. No.	Authority	Existing powers	Delegated powers / enhanced powers
1.	Assistant Superintending Archaeologist/ Deputy Superintending Archaeologist	Up to Rs.5 Lac	No change.
2.	Superintending Archaeologist	Above Rs.5 Lac and up to Rs.25 Lac	No change
3.	Regional Director*	Above Rs.25 Lac and up to Rs.50 Lac	Above Rs.25 Lac and up to Rs.50 Lac

Epigraphy/Project (03 00 50)

Sl. No.	Authority	Existing powers	Delegated powers / enhanced powers
1.	Deputy Superintending Epigraphist	Rs.50,000/-	Rs.1 Lac