

**GOVERNMENT OF INDIA
MINISTRY OF CULTURE
(SPECIAL CELL)**

Vigyan Bhawan Annexe,
Dated 21st June, 2016

Advertisement-cum-guidelines for commemorations

One of the mandates of Ministry of Culture is to commemorate centenaries/anniversaries of important national leaders/events in the history of India.

During the year 2016, 8 events/functions (viz., birth centenary of Biju Patnaik, birth centenary of Amritlal Nagar, 150th birth anniversary of Swami Abhedanand, birth centenary of Madurai Subbulakshmi, birth centenary of Bismillah Khan, birth centenary of Nanaji Deshmukh, birth centenary of Pt. Deendayal Upadhyaya and 350th birth anniversary of Guru Gobind Singhji) are to be commemorated by Ministry of Culture. In order to ensure transparency in selection of agencies and to expand the commemoration activities to different parts of India and to involve large number of groups/organizations/institutions/boards/universities, it has been decided to seek project proposals from State Governments and other reputed organizations/institutions/groups etc.

As a general principle, a budget of Rs.10.00 crore is allocated for each commemoration. However, to commemorate the birth centenary of Pt. Deen Dayal Upadhyaya and 350th birth anniversary of Guru Gobind Singhji, government has allocated Rs.100.00 crore each. Accordingly, Ministry of Culture invites project proposals from interested State Governments, institutions/organizations/boards/universities connected with these personalities for organizing functions/events and for creating permanent infrastructural facilities in the name and memory of these personalities.

The birth centenary of Pt. Deen Dayal Upadhyay and Guru Gobind Singhji are to be celebrated from 25th September 2016 to 25th September, 2017 and 22nd December, 2016 to 22nd December, 2017.

Government of India has decided that funds in the ratio of 80:20 i.e. 80% to be incurred on creation of permanent infrastructural facilities to be created at birth place of the personality or any other place significantly associated with the personality and 20% to be incurred on cultural events/functions to be organized in New Delhi/State capitals and at other important places.

Ministry of Culture has prepared an illustrative list of facilities to be created in the name and memory of Pt. Deen Dayal Upadhyaya/Guru Gobind Singhji. The list is indicated below.

(Rupees in crores)

Sl. No.	Activities	Nos to be done	Unit cost	Total cost
1	Upgradation/modernization of hospitals/super specialty blocks	6	5	30
2	Installation of solar power system in hostels/hospitals	10	1	10
3	Construction of night shelters	2	1	2
4	Construction of auditorium	1	4	4
5	Construction of Stadium	1	4	4
6	Renovation of Schools	10	0.5	5
7	Construction of Hostel Blocks in Institutions	10	1	10
8	Construction of ramps in Institutions for physically challenged	100	0.01	1
9	Social activities/inaugural/closing ceremony	15	0.20	3
10	Setting up Chairs in Universities	2	2	4
11	Development of Parks	2	2	4

* This is an illustrative list and not an exhaustive list.

Ministry of Culture invites project proposals from interested State Governments, institutions/organizations/boards/universities connected with these personalities for organizing functions/events and for creating permanent infrastructural facilities in the name and memory of these personalities.

Applicant organizations may send the completely documented applications, in the enclosed proforma alongwith recommendation of the State Governments to -

Ms. Nirmala Goyal,
Deputy Secretary,
Ministry of Culture,(Special Cell),
Room No. 109, Ground Floor,

Vigyan Bhawan Annexe,
New Delhi – 110011

The last date for receipt of project proposals is 15th August, 2016. The project proposals received after the due date will not be considered. In case large number of project proposals are received, a Project Assessment Committee under the chairmanship of Additional Secretary, Ministry of Culture, Joint Secretary (Com) and Deputy Secretary (Special Cell) will be constituted.

The complete and finalized proposals will be placed before the National Implementation Committee (NIC) to be headed by a senior Union Minister.

In case of any clarification Shri G. R. Khetarpal, Project Consultant may be contacted through Tel: 011-23022336 and E-mail specialcell422@gmail.com

(Nirmala Goyal)
Deputy Secretary to the Government of India
Tel: 011-23022041

Application form for organizing cultural events/functions.

1	Name of the Organization	
2	Complete Postal Address (with telephone/fax/e-mail address)	
3	Date of Establishment & Registration of the Organization	
4	Unique ID Issued by NGO Partnership System (Where Applicable)	
5	Permanent Account Number (Income Tax)	
6	Details of Bank Account etc. Name of the Bank Branch of the bank where Account is operated Account No. MICR Code. IFSC Code Signatory of the Account	
7	Total estimated cost of the programme /project (details such as details of functions, venue, time scheduled etc.) (items-wise details to be annexed)	
8	Amount of assistance sought from the Ministry of Culture	
9	Details of the other sources of finance for the project	
10	Has any function /event been organized by the organization on behalf of Ministry of Culture	
11	Details if activities/project/programme undertaken during the last two years	
12	Whether or not audited statement of accounts and the utilization certificate	

	in respect the grant released by the Ministry on the earlier occasions have been submitted. If so, copies of the utilization certificate may be enclosed.
13	I Certify and declare that : a) The particulars of statements made above are true b) The institutions/organization will abide by the rules and conditions laid down by the Ministry of Culture.

Name:
Designation:
Office Seal:

Place:

Date:

Note: Please enclose all documents and furnish full information as indicated in enclosed check-list

Note: The project proposals should be forwarded through the Appropriate Agency.

Recommendation of the Appropriate Agency

The recommendation of any of the National Akademies and culture-related organization under the Government of India or by State Government/UT Administration/State Akademies, covering the following points may be forwarded alongwith the application.

1. That the said organization is registered under the Societies Registration Act (XXXI of 1860), Trusts Act, Companies Act or any Central or State Act.
2. That the said organization is active and good and deserve to be assisted for project as in the application.

Note: the officer signing the certificate should be Head of Academy/cultural organization of the Government recommending the case, or Under Secretary or above to the State Government/UT Administration.

Application form for creation of permanent facilities

1. Ministry of Culture will provide a lump sum grant for this purpose. No Recurring grant at any cost will be provided.
2. The manpower/human resource will have to be provided by the concerned State Government/organization/institution etc.
3. The land (without any encumbrances) has to be provided by the State Government/organization/institution etc free of cost.
4. The project proposal must be accompanied by a Project Report/Detailed Project Report prepared by reputed organization.
5. It will be the responsibility of the concerned organization to solicit necessary/mandatory approvals from the municipalities etc.
6. The facility so created will have to be named in the name of the personality whose commemoration is being held.
7. The concept of green building/earth quack resistance have to be in-built in the layout plan.
8. The grant shall not be utilized for any purpose other than the purpose for which it will be sanctioned.
9. It will prominently be acknowledged in the activities undertaken that same is being undertaken with assistance of the Union Ministry of Culture.
10. A Memorandum of Understanding (MOU) has to be signed with the Ministry of Culture.
11. A bond on a non-judicial paper of Rs.20/- has to be executed before the grant is released (State Government and its instruments will be exempted from this exercise).
12. The grant may be released in one go or in instalments depending upon the availability of funds and necessary internal approvals.
13. A monitoring committee, in which a representative of Special Cell, Ministry of Culture, has to be set up.

14. A Nodal officer for the project has to be nominated.

1	Name of the State Government/ Organization/ Institution/Organization	
2	Complete Postal Address (with telephone/fax/e-mail address)	
3	Date of Establishment & Registration of the Organization (In case of NGO/VO etc.)	
4	Unique ID Issued by NGO Partnership System (Where Applicable)	
5	Permanent Account Number (Income Tax)	
6	Details of Bank Account etc. Name of the Bank Branch of the bank where Account is operated Account No. MICR Code. IFSC Code Signatory of the Account	
7	Total estimated cost of the project (items-wise details to be annexed)	
8	The basis of cost estimate (whether it has been prepared on the basis of current schedule of rates etc.)	
9	The reasonableness of the cost estimates.	
10	Amount of assistance sought from the Ministry of Culture	
11	Details of the other sources of finance for the project	

12	Has any such activity been undertaken by the organization in the past. If yes, please give details.	
13	Details if activities/project/programme undertaken during the last two years	
14	Whether or not audited statement of accounts and the utilization certificate in respect the grant released by the Ministry on the earlier occasions have been submitted. If so, copies of the utilization certificate may be enclosed.	
15	I Certify and declare that : c) The particulars of statements made above are true d) The institutions/organization will abide by the rules and conditions laid down by the Ministry of Culture.	

Name:
Designation:
Office Seal:

Place:

Date:

Note: Please enclose all documents and furnish full information as indicated in enclosed check-list

Note: The project proposals should be forwarded through the Appropriate Agency.

Recommendation of the Appropriate Agency

The project proposal has to be routed through the concerned Department of the State Government viz for health project Department of Health etc. covering the following points.

1. That the said organization is registered under the Societies Registration Act (XXXI of 1860), Trusts Act, Companies Act or any Central or State Act.
2. That the said organization is active and good and deserve to be assisted for project as in the application.

Note: the officer signing the certificate should be Head of the Department of the State Government recommending the case.

CHECK LIST

(To be enclosed with the application)

Sl. No.	Information given/documents attached	Whether information given/documents attached (Please write Yes/No or Not Applicable (NA))
1	Registration Number	
2	Copy of the Registration Certificate and memorandum of Association to be attached (excepting University Departments/Centres)	
3	Permanent Account Number (if applicable)	
4	Project in brief in not more than 150 type-written words	
5	Synopsis of the project	
6	Complete details of cost of proposed project	
7	Audited statement of accounts & utilization certificate in respect of grants released by the Ministry of Culture on earlier occasions	
8	Last three year's receipt and payment account and balance sheet with auditor's certificate	
9	Whether the recommendations as required in the applications form, has been sought and enclosed	
10	Whether duly filled in indemnity bond (as per format) has been enclosed	
11	Whether duly filled in the bank authorization letter (as per format) has been enclosed	
12	Whether duly filled in resolution (as per format) has been enclosed	
13	Unique ID issued by NGO Partnership System has been indicated.	

Signature

Name:

Designation:

Office Stamp:

The signature must be similar to that in application