

Khuda Bakhsh Oriental Public Library, Patna

# ANNUAL REPORT

2016 - 2017



Timur receiving Gifts from Egyptian Ambassador (Tarikh-i Khandan-i Timuriya)

Khuda Bakhsh Oriental Public Library, Patna

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**2017**

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## **Khuda Bakhsh Oriental Public Library: Historical Perspective**

Situated on the busy Ashok Raj Path, close to the serene and tranquil banks of the Ganges, is an institution which has placed the city of Patna prominently on the international intellectual map — the Khuda Bakhsh Oriental Public Library. It is a unique repository of the past heritage, preserved in the form of manuscripts, more than 21,000 in number, written on paper, palm-leaf, deer-skin, cloth and sundry materials. At the same time it has a modern face, housing about 2.85 lakh books in Arabic, Persian, Urdu, English and Hindi, besides a few in German and French, and some in Punjabi, Japanese and Russian. The Library combines the twin features of a centre of research in Oriental studies and a public library catering to the needs of students, youth and senior citizen. It is now developing into a digital library, with 2,906 Manuscripts available in digitised format to readers within the Library. The Library is also one of the most vibrant cultural and academic centres of the town, organising seminars, workshops, lectures and academic programmes in a regular manner.

The Library, now over a century old, had a rather small beginning. Mohammad Bakhsh was a bibliophile who had collected about 1400 manuscripts during his lifetime, with which he set up a modest private library, the *Kutbkhana-i Mohammadia*. He died in 1876, bequeathing this small collection to his son Khuda Bakhsh — the formal founder of this Library — expressing the wish that he should enrich the collection further and transform it into a public library. Khuda Bakhsh lived up to his father's noble expectations. He added to the collection and converted it into a public library by 1880,

containing 4000 manuscripts. Further additions followed, and this enlarged collection was named the *Oriental Library*. Later, Khuda Bakhsh, through a formal trust-deed dedicated it to the ‘people of Patna’ on 14<sup>th</sup> of January, 1891. The Library was formally inaugurated by Sir Charles Elliot, Governor of Bengal, on 5<sup>th</sup> of October, 1891. It was initially called the Oriental Public Library or the Bankipur Oriental Library. It was located within the residential house of Khuda Bakhsh, where it still stands. In appreciation of his “public spirit”, Khuda Bakhsh was conferred the title of *Khan Bahadur*. He remained the Secretary of the Library for the rest of his life — with a small break (1895-98) — when he remained at Hyderabad as the Chief Justice of the Nizam’s High Court. During the period, Dr. Sachidanand Sinha, a good friend of Khuda Bakhsh and founder of the Sinha Library, officiated as the Secretary. Following the death of Khuda Bakhsh, his descendants managed the affairs of the Library for several decades. In popular memory, however, Khuda Bakhsh’s name always remained inseparable from the Library. This was formalised in 1969 when, by an act of Parliament, the Government of India declared the “Khuda Bakhsh Oriental Public Library” an Institution of National Importance and assumed the responsibility of providing funds for its maintenance and development. Its administrative control was assigned to a Board, headed by the Governor of Bihar as the *ex-officio* Chairman with representatives of the Central and State Governments and the family of Khuda Bakhsh among its members.

Since then, the Library has grown considerably. It now has a collection of more than 21,000 manuscripts — in Arabic, Persian, Urdu, Turkish, Pushto and even Sanskrit and Hindi — including some rare and unique ones, and about 2.85 lakh printed books — old and rare as well as recent — in different languages, Arabic, Persian, Urdu, English, Hindi, Punjabi, French, German,

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Russian and Japanese. It has two reading rooms, one for researchers and scholars, and the other for casual readers; a reference service which caters to the requests and queries of scores of readers and scholars — Indians and foreigners — in addition to book-lending facility for its members; reprographic facilities, photo-copying, scanning and microfilming; preservation and conservation facilities for old and rare books and manuscripts. The Library has a publication wing also. It publishes a quarterly research Journal as well as rare manuscripts from its collection together with research-based works. It also reprints old and rare books. The Library has published 43 volumes of Descriptive Catalogues of its Manuscripts' collection in English and ten volumes of Handlists of Persian, Arabic and Urdu Manuscripts. The Descriptive Catalogues as also Handlists of Manuscripts can be accessed on the Library's website: [www.kblibrary.nic.in](http://www.kblibrary.nic.in).

The Library promotes research activities in certain specific areas such as Islamic Studies, Arabic, Persian and Urdu literature, Comparative Religion, *Tibb* or Unani medicine, *tasawwuf* or mysticism, History of the Islamic lands, Medieval Indian History and Culture and the National Movement. It confers the Khuda Bakhsh Award annually to eminent scholars working in these areas. It also provides for one National, two Visiting, three Senior and seven Junior scholarships to encourage research in the specified areas. It has been recognised by seven Indian universities as a centre for pre-Doctoral and post-Doctoral research.

To perpetuate the memory of its founder, the Library organises the Khuda Bakhsh Annual and Extension Lectures on a regular basis. It invites eminent scholars and publicmen — both Indians and foreigners — to deliver these lectures. Some of these have also been published. Since 2004, the Khuda Bakhsh Popular Lectures have also been introduced, which focus on topics of

common, popular interest. The Library has an archival section as well as audio-visual division where the audio/video recordings of most of these lectures are preserved. The Library has exchange-programmes for procuring and providing reprographic copies of rare manuscripts with important Indian and international libraries: India Office Library, Cambridge University Library, Asiatic Society Library, Rampur Raza Library and Maulana Azad Library, to name only a few.

For the last 12 years the Library has been functioning as the nodal agency for Arabic, Persian, Urdu and Pushto manuscripts in Bihar, under the National Mission for Manuscripts Programme. The programme has a threefold objective: i) to locate and catalogue manuscripts scattered in different libraries, personal collections or religious institutions; ii) to take up the treatment and conservation of such manuscripts wherever needed; and iii) to prepare a mega catalogue of these manuscripts and make it accessible to readers and researchers all over the world. The Library has made considerable progress in this respect. So far over 27,000 manuscripts from different centres at Patna and adjacent areas have been catalogued and scores of manuscripts, some in extremely bad condition, have been treated and conserved.

In 2006, four manuscripts of Khuda Bakhsh Library were listed by the National Mission for Manuscripts among the “Manuscript Treasures of India.” These include: *Kitab al-Hashaish* (Arabic), *Kitab al-Tasreef* (Arabic), *Diwan-i Hafiz* (Persian) and *Tarikh-i Khandan-i Timuria* (Persian). The last-mentioned has also been inscribed on the UNESCO Memory of the World Register in 2011.

A proposal to introduce professional courses, especially in Manuscriptology and Conservation Techniques, at the Library is also under consideration.



The present status of the Library is, in fact, a tribute to the vision of its great founder, Khan Bahadur Khuda Bakhsh. He did not consider a library merely a repository of books but a vibrant centre for the spread of learning. His model was the Oriental libraries of the Islamic lands which were not only rich collections of books but also important centres for their reproduction and circulation.

### **Technical Services**

Acquisition of books and manuscripts is a regular feature of the library which makes its collection richer and up-to-date — both quantitatively and qualitatively — through purchase, gift and exchange. Procurement of manuscripts, unlike printed material, is a difficult job as to locate them and persuade the owners to part with them involves concerted efforts, patience, prolonged negotiations and even good offer. We have so far been able to acquire over 25 precious collections of books and manuscripts. Further efforts in this direction continue.

These significant donations are besides the acquisition of books and manuscripts through regular purchase.

Photostat copies / microfilms and scanned images of rare manuscripts from various other private holdings have also been obtained to enrich the collection.

Moreover, the library has built a sizeable collection of audio and video cassettes of distinguished writers, poets, intellectuals and other eminent personalities from India and abroad.

During the year under report the following material was acquired by the Library :

1. Books:			
Arabic	5	} 1855 (1064 by purchase, 821 by gift)	
Urdu	64		
Hindi	2		
English	993		
2. Periodicals & Newspapers:			
a. Through Subscription	63	} 376 (Titles)	
b. Through Gift & Exchange	313		
3. Cassettes:			
a. Audio	12	} 22	
b. Video	10		
4. CDs:	41		

(Lists of Audio & Video cassettes enclosed at *Appendix-I & II*, respectively)

### ***Cataloguing***

The Library has been maintaining language-wise card catalogues in an alphabetical order. The catalogues are extensively used by the scholars, researchers and staff of the Library.

This entire collection of printed books including periodicals has been catalogued and classified. The catalogued and classified data has been computerised. These data duly scrutinised and corrected wherever required, have been made available to readers through Local Area Network (LAN) on kiosks placed in the Reading Room. About 2.85 lakh catalogue entries are

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available on the Library's website at present. Efforts are underway to put the rest on our website shortly.

### ***Descriptive Cataloguing of Manuscripts***

The descriptive cataloguing of manuscripts is as much important and essential as that of printed books. It is, in fact, a scholarly work for which skilled hands are difficult to find.

Compilation of descriptive catalogue at this Library was initiated by Lord Curzon, the then Viceroy of India under the supervision of renowned Orientalist Sir Denison Ross. In all 36 volumes of the Descriptive Catalogue of Manuscripts of the Library were compiled and published under his supervision. Since most of the old volumes were out of print, demand from various quarters necessitated its re-printing. All the thirty-six volumes were reprinted during the last few years with necessary correction and additions.

Later, it was decided to get the work done on contract basis through scholars or retired professors of relevant subjects. During the last few years seven volumes (vols.37-43) of the Descriptive Catalogue were prepared and published. Likewise 4 volumes of Handlists of Arabic and Persian manuscripts were also reprinted after due corrections and additions. Besides, 6 more volumes of handlists have been compiled, printed and hosted on the Library's website. These include 3 volumes in Persian, 2 in Arabic and 1 in Urdu. The present number of newly published Handlists is 10. The work for preparation of new volumes is continuing.

## Users' Services

### *Curzon Reading Room*

The Khuda Bakhsh Library, having the dual role of a research and reference as well as public library, has to discharge its dual responsibility of extending service simultaneously to scholars as well as to the public.

The historic Curzon Reading Room, was built in 1905 to commemorate the visit of Viceroy Lord Curzon to the Library (1903). It provides free access to every reader, has a sizeable number of newspapers and magazines in English, Urdu and Hindi languages, besides reference works, dictionaries, encyclopaedia, text-books, magazines and books for different competitive examinations ranging from Medical and Engineering entrance exams to Central and Provincial Civil services exams. A section for school children has also been developed recently.

During the year under report, books, dictionaries, encyclopaedia and books for competitive examinations were added in the Curzon Reading Room. Readers and students, both boys and girls, in large number utilized the facilities as per following details:

No. of Readers who utilized Curzon Reading Room		
during the year	:	50,289
No. of Readers who consulted Reference Books,		
Books for Competitive Exams, etc. during the year	:	28,521
No. of Newspapers and periodicals acquired by		
purchase	:	101
No. of Newspapers and periodicals acquired in Gift		
and Exchange	:	298

### ***Reference Service***

The Library welcomes scholars, researchers and readers from all over the academic world and caters to their needs. It attends not only to the queries of the visitors but also provides material to those who are living far away. This is provided through post, e-mail and fax. Queries are also replied on telephone.

Readers and scholars from India and abroad visit the Library regularly and make extensive use of its material. They are helped by the staff in getting the required material. It extends exhaustive, expeditious and pin-pointed service to the clientele in the minimum possible time for which it has gained recognition in the academic world.

During the year under report statistics were as follows:

1. Scholars from India and abroad who have utilized the Library	:	9,675
2. Manuscripts consulted	:	1,070
3. Printed books consulted	:	11,932

### ***Reprographic Services***

Digital copies of relevant portions of Manuscripts and Books are provided to scholars engaged in research in CD form. These materials are furnished on demand.

During the year under report statistics were as follows:

1. CDs of Manuscripts supplied	35 Manuscripts
2. CDs of printed books supplied	6 Books

(List enclosed at ***Appendix III***)

3. Photostat copies of printed books supplied	6,643 Exposures
4. Number of manuscripts and books digitized for supply to scholars	93 Exposures

### ***Documentation Service***

The Library arranges supply of copies of relevant portions of manuscripts and books to outside readers on demand and provides documentation service to its clientele. Indexing of Urdu periodicals, old and current, is done as a routine work. A number of old Urdu periodicals have so far been indexed by the regular staff and research fellows. These include: Indian Historical Review, *Suhail*, *Bihar ki Khabren*, *Sanam*, *Ahang*, *Rooh-e Adab*, *Urdu-i Mualla*, Bihar & Orissa Research Society Journal. These indices are regularly used by the scholars.

### ***Lending Service***

Basically this Library is a Research Library, yet it extends lending facilities to the members on a limited scale. Rare material is, however, allowed to be used only within the Library premises. During the year under report statistics were as follows:

Number of Borrowers	:	2,319
Books issued for home study	:	1,721
Number of borrowers availing the facility	:	1,047

### **Computerisation**

With the advent of modern technology the concept of traditional librarianship has been revolutionised to keep pace with the ever increasing demands of the patrons within the shortest possible time all over the world. Geographical boundaries are no barriers now as the information is passing through satellites. The compilation of Online Public Access Catalogue for all the printed material has been completed.

A proposal to digitise library manuscripts for (i) long term preservation and conservation, (ii) access to users and (iii) availability for publication on demand, was under the active consideration of Library authorities. Finally, a pilot project for digitisation of Library manuscripts was entrusted to NICSII.

The pilot project of digitization of 10 lakh folios of Manuscripts has been completed. The NICSII has installed and customised the e-Manuscript software at the Library. The software has been developed for cataloguing, indexing, printing and retrieval of images in an e-book style. At present, 2906 manuscripts are ready in digitised format for use by the readers.

### **Khuda Bakhsh Library Website**

The Library has launched its own website ([www.kblibrary.nic.in](http://www.kblibrary.nic.in)) in 2000. Detailed information regarding the Library is available on the Internet. Library's Descriptive Catalogue of Manuscripts (43 volumes), Handlists of Arabic, Persian and Urdu Manuscripts (10 volumes) and list of Library's publications have been placed on the net. Scholars from all over the world are visiting library's website in a large number. The online catalogue of printed

books, 2,85,000 in number, is available on Internet.

By connecting our library with Internet we have fulfilled the dreams of eminent figures like, Lord Curzon, Pandit Jawahar Lal Nehru and Dr. Zakir Husain who were all interested in making the world aware of the rare collection of the Library.

### **Distinguished Visitors**

The Library draws scholars and distinguished guests in large number from all parts of the world to witness its treasures.

A list of some distinguished visitors is enclosed at *Appendix IV*.

### **Academic and Cultural Activities**

#### ***Khuda Bakhsh Extension Lecture, 2016***

Khuda Bakhsh Extension Lecture was delivered by Dr. Salman Nadvi of South Africa on 04/04/2016 on the theme 'Difficulties in English translation of the Holy Quran'. Maulana Md. Qasim, former Principal, Madrasa Shamsul Hoda, Patna presided. Mr. Amir Subhani, Principal Secretary, Home, Govt. of Bihar, participated as Guest of honour.

#### ***Exhibition***

An Exhibition of Rare Manuscripts was organised by the Library on 02/08/2016 on the occasion of Founder's Day Celebrations. Prof. Sharfe Alam, Member, Library Board inaugurated the exhibition.



***Other Academic Programmes***

Founders Day was celebrated by the Library on 03/08/2016 on this occasion Quran-Khani, Gulposhi and Fateha Khani held in the morning and Jalsai Seerat was organized in the evening. Maulana Md. Qasim a renowned Islamic Scholar delivered the lecture on the Life and Preachings of the Prophet.

***Khuda Bakhsh Annual Lecture, 2016***

Khuda Bakhsh Annual Lecture was delivered by Prof. Akhtarul Wasey, Vice Chancellor, Maulana Azad University, Jodhpur on 03/12/2016 delivered on the theme 'Eminent Muslim Intellectuals in Bihar'. Mr. Shafi Mashhadi, Chairman, Urdu Advisory Council, Govt. of Bihar presided over the lecture. Mr. Amir Subhani, Principal Secretary, Home, Govt. of Bihar, also participated as Guest of Honour.

***Workshop***

A National Workshop on Preservation and Conservation of manuscripts was organised by the Library on 19-20 March, 2017. Mr. Anupam Sah, Director, INTACH, Lucknow inaugurated the Workshop. Dr. Razi Ahmad, Secretary, Gandhi Sangrahalaya presided.

**Nodal Agency of National Mission for Manuscripts**

Library has been designated as Manuscript Resource Centre (MRC) and Manuscript Conservation Centre (MCC) by the National Mission for

Manuscripts. Two MOUs were signed by the National Mission for Manuscripts and Khuda Bakhsh Oriental Public Library on 22<sup>nd</sup> September, 2003 in respect of MRC and MCC. The MOU was renewed during 2011-12.

### **Khuda Bakhsh Award**

The Library has instituted a prestigious Khuda Bakhsh Award which is given to an outstanding scholar for original and creative work on one of the subjects that come under the area of specialisation of the library. The Award carries an amount of Rs. One Lakh, with a citation and memento. The first Khuda Bakhsh Award (1992-93) was presented to Mr. B. N. Pande for National Integration in August, 1993 by the President of India, Dr. Shanker Dayal Sharma at the Rashtrapati Bhawan, New Delhi. The second and third awards were conferred upon Late Anwar Jamal Kidwai for 1993-94 for Composite Culture of India and Mrs. Subhadra Joshi for 1994-95 for National Integration on 24.9.1996 by the President, Dr. Shanker Dayal Sharma at a glittering ceremony in the Rashtrapati Bhawan, New Delhi.

On 30<sup>th</sup> December, 2005, H.E. Dr. A. P. J. Abdul Kalam, President of India conferred the prestigious Khuda Bakhsh Awards for the years 1995-96, 1996-97, 1997-98, 1998-99 to the following scholars at Raj Bhawan, Patna.

1. Prof. Irfan Habib for Medieval Indian History.
2. Prof. J. S. Grewal for Sufism.
3. Prof. Nazeer Ahmad, Prof. Amir Hasan Abidi for Persian Literature
4. Prof. Abdul Halim Nadwi (posthumously) for Arabic Literature.

On the occasion H.E. President of India donated a number of books to the Library.

## Preservation

We have a small conservation laboratory which needs to be modernized with latest techniques and gadgets. There is also a modest bindery with limited staff and old tools. It is too small to meet the growing requirements of the huge collection of manuscripts and rare books. The work is, therefore, done on contract basis besides our regular binders. Modern equipments are required for smooth functioning and better results. Efforts are on to modernise the lab.

Preservation of rare material is being done with limited resources. The Library undertakes fumigation, deacidification, lamination, mending and binding of manuscripts and rare printed books as a routine work.

During the year under report statistics of preservation activities were as under:

1. No. of books and manuscripts repaired & bound	919
2. No. of folios of manuscripts & printed books restored and given curative treatment	55,905
3. No. of books & manuscripts fumigated	2,963

## Khuda Bakhsh Fellowship

In order to promote research, the library has created Khuda Bakhsh Fellowships — Junior, Senior, Visiting and National, at par with those of ICHR. These are available to researchers working for award of Ph.D./D.Litt as well as University/College teachers and eminent senior scholars.

Seven universities of India, namely Kashmir University, Jamia Millia Islamia, Gulbarga University, Jamia Hamdard, Visva Bharti University,

Magadh University and Bihar University, have recognised the library as a centre of research for the award of Ph.D./D. Litt. degrees to those working on Khuda Bakhsh Fellowship.

The Library also offers short term fellowships to the teachers/ research students of the universities to visit the library and work under the scheme.

The Library has been made one of the implementing agency for the Tagore National Fellowship. In this connection, the First Tagore National Fellowship was awarded by the Government of India to the noted art historian. Prof. S. P. Verma of Aligarh to work on compilation of Descriptive Catalogue of Illustrated Manuscripts preserved in the Library. The project has been completed in September, 2012.

### **Research and Publications**

A research-oriented Khuda Bakhsh Library Journal was started in 1977 with a view to introduce rare material of the library to the world of scholarship. It is a quarterly journal, published regularly since its inception containing research articles in Urdu, Persian, Arabic, Hindi and English languages.

Besides, the Library has been making attempts, under a long term project since 1977, to bring out critical editions of the rare material preserved in the Institution for the information and guidance of the academic world. Further, the Library also brings out reprints of rare printed books, translation of outstanding books, proceedings of seminars and other publications of research value.

With a view to improve the quality of printing, computers have also been employed. InPage (Noori Nastaliq), the best available Software in Nastaliq script has been acquired for the purpose.

## **Staff Position**

### ***Strength of Staff***

There has been no increase in the strength of staff for the last more than 28 years while a manifold increase in the library activity has been witnessed. Due to the unavailability of the matching staff some of the services have either slowed down or have been reduced. The Library has strength of 57 members of staff in total.

An organisational chart is enclosed at **Appendix V**.



## FINANCE

### RECEIPTS

#### **Opening Balance**

(i) Cash in hand	4,000.00	
(ii) Cash in Bank		
(a) Current Account	16,075,049.75	
(b) Deposit Account (Earmarked Fund)	58,529,928.00	
(c) Saving Account (Earmarked Fund)	440,756.36	75,049,734.11

#### **Grants Received**

PLAN-CAPITAL	11,139,916.00	
PLAN-GENERAL	8,512,569.00	
NON PLAN	31,313,342.00	
NON PLAN-GENERAL	8,469,676.00	59,435,503.00

#### **Interest Received**

On Bank Deposit		
(i) Earmarked Fund	3,703,674.00	
(ii) Other Fund	1,335,354.00	
(iii) Advances	-	5,039,028.00

#### **Other Income**

(a) Sale of Publication	146,354.00	
(b) Caution Money	22,500.00	
(c) Xeroxing & Microfilming	117,095.46	
(d) Membership Fee	3,260.00	
(e) Receipt from Retention Money	748,889.00	1,038,098.46
<b>Other Receipts</b> (Recovery of Advances etc.)		260,791.00

**140,823,154.57**

### PAYMENTS

#### **I. Expenses**

a) Establishment Expenses	26,236,325.00
b) Administrative Expenses	8,433,924.84

#### **II. Payment made against funds for various projects: PLAN**

1,316,482.00

#### **III. Payment made from Earmarked Fund:**

(i) Purchase of Current Assets	12,464.75	
(ii) Other Administrative Expenses	3,025,909.00	
		23,125,629.98

#### **IV. Expenditure on Fixed Assets**

i) Purchase of Fixed Assets (PLAN)	2,387,758.00
ii) Expenditure on Capital Work-in-progress	4,788,147.00

#### **V. Other Payments** (Advances etc.)

178,407.00

#### **VI. Closing Balance**

(i) Cash in hand	2,974.00	
(ii) Cash in Bank		
a) Current Account	28,833,359.39	
b) Deposit Account (Earmarked Fund)	42,270,896.00	
c) Savings Account (Earmarked Fund)	210,877.61	71,318,107.00

**TOTAL ₹ 140,823,154.57**



**Mr. Anand Kishor, Commission Patna Division-cum-Director, KBOPL, Patna, Dr. Salman Nadvi, former Chairman, Dept. of Islamic Studies, Durban University, Maulana Md. Qasim, former Principal, Madrasa Shamsul Hoda, Patna, Mr. Amir Subhani, Principal Secretary, Home, Govt. of Bihar (from left to right).**



**A scene of Exhibition of Rare Manuscripts Prof. Sharfe Alam, Former VC, MMHA&P University, Patna & visitors.**



**Founders' Day Celebration 2016**  
**Maulana Mohammad Qasim, former Principal, Madrasa Islamia Shamsul Huda, Patna**  
**Delivering speech on Life of the Prophet.**



**Khuda Bakhsh Annual Lecture**  
**Prof. Akhtarul Wasey, Vice Chancellor, Maulana Azad University, Jodhpur,**  
**Mr. Shafi Mashhadi, Chairman Urdu Advisory Committee, Govt. of Bihar,**  
**Mr. Amir Subhani, Principal Secretary, Home, Govt. of Bihar (from left to right).**



**Appendix – I****List of Audio Cassettes prepared during the Year 2016-2017**

<b>SL. NO.</b>	<b>SUBJECT</b>	<b>NAME OF SCHOLAR / SPEAKER</b>	<b>DATE</b>
1.	Khuda Bakhsh Extension Lecture: Quran Karim ke Angrezi Tarjamey ki Kathinayian, Vol.1	Dr. Salman Nadvi, South Africa	04/04/2016
2.	Khuda Bakhsh Extension Lecture: Quran Karim ke Angrezi Tarjamey ki Kathinayian, Vol.2	Dr. Salman Nadvi, South Africa	04/04/2016
3.	Qul, Fatiha Khani & other programmes Programme: Khuda Bakhsh Day, 2016: Jalsa-e-Seeratun Nabi, Vol.1	Maulana Syed Misbahul Haque Emadi Sb. & Janab Maulana Md. Qasim Sb., & others	03/08/2016
4.	Qul, Fatiha Khani & other programmes Programme: Khuda Bakhsh Day, 2016: Jalsa-e-Seeratun Nabi, Vol.2	Maulana Syed Misbahul Haque Emadi Sb. & Janab Maulana Md. Qasim Sb., & others	03/08/2016
5.	Khuda Bakhsh Annual Lecture: 2016 Some Renowned Muslim Intellectuals in Bihar, vol.1	Prof. Akhtarul Wasey, Vice Chancellor, Maulana Azad University, Jodhpur & Mr. Shafi Mashhadi, Patna	03/12/2016
6.	Khuda Bakhsh Annual Lecture: 2016 Some Renowned Muslim Intellectuals in Bihar, vol.2	Prof. Akhtarul Wasey, Vice Chancellor, Maulana Azad University, Jodhpur & Mr. Shafi Mashhadi, Patna	03/12/2016
7.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.1	Mr. Anupam Sah, Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam & others	19-20/03/2017
8.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.2	Mr. Anupam Sah, Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam & others	19-20/03/2017
9.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.3	Mr. Anupam Sah, Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam, Mr. I. A. Safdari, Mr. Shahjahan Qasmi & others	19-20/03/2017
10.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.4	Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam, Mr. I. A. Safdari, Mr. Shahjahan Qasmi & others	19-20/03/2017

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<b>SL. NO.</b>	<b>SUBJECT</b>	<b>NAME OF SCHOLAR / SPEAKER</b>	<b>DATE</b>
11.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.5	Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam, Mr. I. A. Safdari, Mr. Shahjahan Qasmi & others	19-20/03/2017
12.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.6	Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam, Mr. I. A. Safdari, Mr. Shahjahan Qasmi & others	19-20/03/2017

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**Appendix – II****List of Video Cassettes prepared during the Year 2016–2017**

<b>SL. NO.</b>	<b>SUBJECT</b>	<b>NAME OF SCHOLAR / SPEAKER</b>	<b>DATE</b>
1.	Khuda Bakhsh Extension Lecture: Quran Karim ke Angrezi Tarjamey ki Mushkilat	Dr. Salman Nadvi, South Africa	04/04/2016
2.	Khuda Bakhsh Day Celebrations – Exhibitions of Manuscripts	Prof. Sharfe Alam Sb. Staff Members & others	02/08/2016
3.	Qul, Fatiha Khani & other programmes Programme: Khuda Bakhsh Day, 2016: Jalsa-e-Seeratun Nabi	Maulana Syed Misbahul Haque Emadi Sb. & Janab Maulana Md. Qasim Sb., & others	03/08/2016
4.	Khuda Bakhsh Annual Lecture: 2016 Some Renowned Muslim Intellectuals in Bihar, vol.1	Prof. Akhtarul Wasey, Vice Chancellor, Maulana Azad University, Jodhpur & Mr. Shafi Mashhadi, Patna	03/12/2016
5.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.1	Mr. Anupam Sah, Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam & others	19-20/03/2017
6.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.2	Mr. Anupam Sah, Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam & others	19-20/03/2017
7.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.3	Mr. Anupam Sah, Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam, Mr. I. A. Safdari, Mr. Shahjahan Qasmi & others	19-20/03/2017
8.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.4	Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam, Mr. I. A. Safdari, Mr. Shahjahan Qasmi & others	19-20/03/2017
9.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.5	Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam, Mr. I. A. Safdari, Mr. Shahjahan Qasmi & others	19-20/03/2017
10.	Two-Day Workshop on Preservation & Conservation of Manuscripts, Vol.6	Mrs. Mallika Mitra, Mr. Lalit Kumar Pathak, Mr. Abu Muzaffar Alam, Mr. I. A. Safdari, Mr. Shahjahan Qasmi & others	19-20/03/2017

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**Appendix – III****Print-outs/CDs of Manuscripts & Printed Books  
provided to Scholars during the Year 2016–2017**

<b>Sl. No.</b>	<b>Name of Scholars to whom sent</b>	<b>Name of Manuscripts</b>
1.	Mr. Faizur Rahman, AMU, Aligarh	Qalmi Nashriyat, Acc 445
2.	Mr. Victor Palleja, New Delhi	Kitab al-Shifa, HL 1858, 1905, 2822, 2979
3.	Dr. Farha Adeeba, Delhi	Siyar al-Arifin, Acc 6061
4.	Mr. Abdullah bin Dagash, Madinah, Saudi Arabia	Al-Akhbar al-Quraniyah wa al-Asar al-Rahmaniyah, HL 194
5.	Mr. Muhammad Sanaullah, Patna	Kitab al-Hujjah, HL 869
6.	Dr. Rizwanullah Arwi, Patna	Matla al-Anwar, HL 1949
7.	Mr. Noor Asharf, Delhi	Mirat al-Asrar, HL 204
8.	Mr. Md. Ishaq Islahi, Araria, Bihar	Sanad al-Ijzat, HL 1956, 3125, 3202, 3245, 3265, 3834
9.	Mr. Zeyaul Haque, Gurgaon, Haryana	Ilajat-i-Dara Shikuhi, HL988 Bayaz, HL 1082 Bayaz, HL 1088
10.	Dr. R. K. Srivastava, Supreme Court of India	Farameen, HL 3335/1, 3337/ 43, 3337/10/1, 3339/ 126, 3339/125, 3339/79, 3339/ 143, 1887D/1, Acc 5095 Dastur al-Amal, HL 3928 Timur Namah, HL 107
11.	Mr. Vinod Kumar Sinha, Patna High Court	Farameen, HL 3335/1, 3337/ 43, 3337/10/1, 3339/ 126, 3339/125, 3339/79, 3339/ 143, 1887D/1, Acc 5095 Dastur al-Amal, HL 3928 Timur Namah, HL 107

<b>Sl. No.</b>	<b>Name of Scholars to whom sent</b>	<b>Name of Manuscripts</b>
12.	Mr. Noor Ashraf, Delhi	Mirat al-Asrar, HL 204
13.	Prof. Nayanjot Lahiri, Sonapat, Haryana	God and Goddesses, Prog. 30528
14.	Mr. Deborah Schlein, New Jersey, USA	Al-Majmuah, HL 2522 Tibb-i-Akbari, HL 987 Sharh-i-Asbab, HL 2111 Sharh-i-Asbab, HL 2112 Sharh-i-Asbab, HL 2113 Al-Najibiat, HL 2176
15.	Mr. Anisur Rahman AMU, Aligarh	Kitab al-Tasrif, HL 2864, 2865
16.	Prof. Francesca Orsini, London	Padmavat, Acc 1504 Qissah-i-Manohar, HL 2878 Mirgawati, Acc 5352 Naika Bhed, HL 2868
17.	Ms. Kainat Siddiqi, AMU, Aligarh	Fathiyah-i-Ibriyah, HL 127 Tarikh-i-Shuja, HL 121
18.	Ms. Aafrin Parveen, AMU, Aligarh	Mulakhhkas al-Tawarikh, HL 141 Ibrat Namah, HL 138 Muzaffar Namah, HL 161
19.	Prof. Nayanjot Lahiri, Sonapat, Haryana	God and Goddesses, Prog. 30528
20.	Mr. Syed Waqar Haider, Patna City	Risalah Ilm al-Haqeeqat, Acc 3618
21.	Ms. Tabinda Anjum, AMU, Aligarh	Tarikh-i-Banaras, HL 159
22.	Ms. Tabinda Anjum, AMU, Aligarh	Tufah-i-Tazah, HL 160
23.	Ms. Nahid Jamal, AMU, Aligarh	Dabistan-i-Mazahib, HL 1455
24.	Mr. Asif Iqbal, AMU, Aligarh	Haft Gulshan, Acc 1450
25.	Mr. Mohd. Latief, AMU, Aligarh	Diwan-i-Wasli, HL 637
26.	Ms. Sadia Sumbul, AMU, Aligarh	Haqeeqatha-i-Hindustan, HL 93

<b>Sl. No.</b>	<b>Name of Scholars to whom sent</b>	<b>Name of Manuscripts</b>
27.	Mr. S. Mukherji, CMVS, Mumbai	Tarikh-i-Khandan-i-Timuria, HL 107
28.	Mr. Pranav Prakash, Muzaffarpur	Diwan-i-Hasan, HL 329 Diwan-i-Khusrau, HL 1841 Diwan-i-Hasan, HL 1842
29.	Mr. Pranav Prakash, Muzaffarpur	Bayaz, HL 1085 Bayaz, HL 1086 Bayaz, HL 1091 Bayaz, HL 1994 Ghazliyat wa Qasaid, HL 2478 Majmuah Ashar, HL 3614 Tazkirah Shura, HL 3830
30.	Ms. Shabana Parveen, Patna	Mirat al-Asrar, HL 204
31.	Dr. Shrivastava, Supreme Court of India	Farman, HL 2697
32.	Mr. Parwez Alam, Patna	Sanad al-Ijzat, Acc 1456/2
33.	Mr. Om Prakash Verma, Patna	Vidyadhar, Photo 727
34.	Mr. Hassan Akhtar Nadwi, Azamgarh	Al-Ikmal fi Asma al-Rijal, HL 2409
35.	Mr. Shafi Mohd. Naik, Delhi	Kulliyat-i-Munir, HL 1937
<b>Sl. No.</b>	<b>Name of Scholars to whom sent</b>	<b>Name of Printed Books</b>
36.	Mr. S. M. Sabihur Rahman, Darbhanga	Bihar Gazette, 14, 21 Aug., 1957
37.	Mr. Md. Khalid Saifullah, AMU, Aligarh	Yadgar-i- Watan, Desna 1814-15
38.	Mr. D. S. Prasad, CCL, Bokaro, Jharkhand	Bihar Gazette, 2 Oct., 1957
39.	Dr. Rangnath Chaudhari, Samastipur	Riyaz al-Salatin, HL 5641
40.	Ms. Seyeda Pouye Khoshkhooshani, USA	Nashtar-i-Gham, HL 1690
41.	Mr. Mithilesh Kumar, Danapur	Bihar Gazette, 5 Apr., 1950

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**Appendix – IV****Distinguished Visitors of the Library during the Year 2016–2017****VVIP Visitors**

1. H. E. Shri Ram Nath Kovind, Governor, Bihar.
2. Dr. Mahesh Sharma, Minister, Culture, Govt. of India.

**Foreign Visitors**

3. Mr. J. L. Flippi, France
4. Ms. Valentina, Italy
5. Mrs. Elena, Italy
6. Mr. Md. Husain Khan Nadwi, Qatar
7. Mr. Syed Salman Nadwi, Durban
8. Mr. Ahmad Parwez, Saudi Arabia
9. Mr. Hugo Welh, Switzerland
10. Mr. Abdul Ghani, Yemen
11. Mr. Md. Aqeel Alam Khan, America
12. Ms. Shireen Hamza, USA
13. Dr. Victor Palleja, Italy
14. Mr. Fennan, Barcelona
15. Mrs. Maria, Barcelona
16. Mr. Syed M. Husain, USA
17. Mr. Christopher L. Diamond, USA
18. Mr. Kyle Kirkpatrick, USA
19. Prof. Zillur Rahman Taimi, Muhammad bin Saud University, Riyaz, Saudi Arabia
20. Prof. Abdullah bin Fauzan, Madina University, Madina, Saudi Arabia
21. Mr. Muzaffar Islam, Madina, Saudi Arabia
22. Ms. Monica Bartowmzi, Italy
23. Ms. Gluseppina, Italy
24. Ms. Terruccio Bartowmzi, Italy
25. Ms. Irde Bartowmzi, Italy
26. Mr. Angelakis Georgios, Athens, Greece
27. Dr. Nur Sobers Khan, British Library, London
28. Mr. Rob Linrothe, USA
29. Mrs. Theresa Mccuccough, USA
30. Mr. Eric Gregory, Princeton, USA
31. Mr. Courcol, France

32. Mrs. Maryvonne, France
33. Mrs. Melissa Upton, USA
34. Mr. C. J. Cyders, USA
35. Mr. Gurnam Singh, England
36. Mr. B. S. Virie, England
37. Mr. Divyraj Amiya, Germany
38. Mr. Jawed Danish, Canada
39. Mr. Ateeq Anzar, Qatar
40. Mr. Nadeem Mahir, Qatar
41. Mr. Ahmad Ashfaq, Qatar
42. Mr. Mehtab Qadr, Jeddah
43. Mr. Aishwarj Kumar, England

#### **Indian Visitors**

1. Mr. Syed Javed Asghar, New Delhi
2. Mr. Ishtiaq Ahmad Azami, Mau
3. Mr. Aqeel Ahmad Azami, Mau
4. Mr. Md. Fakhre Alam Nomani, Mau
5. Prof. Abdul Latif Haidri, Katihar
6. Mr. S. K. Singh, DSP, Bihar
7. Mrs. Richa Bhardwaj, Patna
8. Mr. Suhaib Ahmad, Gaya
9. Dr. Qaisar Zaman, Hazaribagh
10. Mr. M. P. Singh, Haryana
11. Mr. Md. Afzal Husain, Ahmad Nagar
12. Mr. Irshad Ahmad Makhdumi, Ahmad Nagar
13. Mr. M. Nehal Ahmad, Patna
14. Mrs. Shagufta Jabin, Patna
15. Mr. E. P. Navedita, Bengaluru
16. Prof. S. M. Razaullah Ansari, Aligarh
17. Mr. Anisur Rahman, Aligarh
18. Mr. Mutiur Rahman Salfi, Kishan Ganj
19. Dr. Prof. Nayanjot Lahiri, Ashoka University, Sonapat, Haryana
20. Mr. Tariq Matin, Begusarai, Bihar
21. Mr. Umair Manzar, MANUU, Lucknow
22. Mr. Md. Hamid Ali Khan, Mumbai
23. Mr. Tariq Anwar, Member of Parliament, Patna
24. Mr. Navneet Kumar, Director, BJA, Patna



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25. Mr. Anand Bhushan, AO, BJA, Patna
  26. Mr. Amitabh Kumar Das, IPS, Patna
  27. Mr. Khalid Husain Nadvi, New Delhi
  28. Mr. Shakeel Khan Parwez, Aurangabad
  29. Mr. Sikandar Hayat, Sasaram
  30. Mr. Hakeem Anisuz Zaman, Sasaram
  31. Dr. Sarwar Alam Nadvi, PU, Patna
  32. Mr. Pradeep Kumar Srivastava
  33. Mr. Amanullah Khan, Aligarh
  34. Mr. Sharad Srivastava
  35. Mrs. Mobina Husain, Patna
  36. Mrs. Aliya Shahzad, Hyderabad
  37. Mr. J. M. Das, IASLIC, Kolkata
  38. Mr. Vimal Kumar, Motihari
  39. Mr. Devendra Kumar, SBI, AGM, Patna
  40. Mrs. Sarla Saraswati, Patna
  41. Mr. Abdur Raheem Qasmi, Mumbai
  42. Mr. Himanshu Shankar Trivedi, IPS, Patna
  43. Ms. Kamayani Sharma, JNU, New Delhi
  44. Mr. Amul, Patna
  45. Dr. Asha S. Ahmad, New Delhi
  46. Mr. Gauri Shankar, Kolkata
  47. Dr. Saliha Ahmad, New Delhi
  48. Mr. Faraz Ahmad
  49. Mr. S. Suresh Kumar, Accountant General, Bihar
  50. Mr. Himanshu Shankar Trivedi, IPS, Patna
  51. Mr. Hafiz Abdul Jabbar Mazahiri, Latur, Gujarat
  52. Mr. Mufti Abdul Jalil Qasmi, Latur, Gujarat
  53. Mrs. Pritilata Benarji, Kolkata
  54. Mr. Muktanand, Patna
  55. Mr. Nazir Ahmed, Assam
  56. Mr. J. P. Solanki, New Delhi
  57. Mr. Md. Kaleemullah, Karnataka
  58. Mr. Md. Nadir, Karnataka
  59. Mr. Khurram Pasha, Karnataka
  60. Mr. Asfar Faridi, Patna
  61. Mr. Mazharul Haq, Kolkata
  62. Dr. Md. Zafar Niyazi, Patna

63. Mr. Ghulam Sarwar, Kolkata
64. Mr. Shaikh Abid, Kolkata
65. Mr. Shahabuddin, Patna
66. Mr. Goutam Ghosh, Kolkata
67. Mrs. Arpita Bose, Patna
68. Mr. Praveen Tripathi, Mumbai
69. Mrs. Rani Sunila Prasad
70. Mr. Nusrat Zaheer, New Delhi
71. Mr. Asad Raza, New Delhi

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**Appendix – V****Khuda Bakhsh Oriental Public Library, Patna  
Staff Position**

There are 57 sanctioned posts in the Library details whereof are as follows:

1. Director	1
2. Library & Information Officer	1
3. Administrative Officer	1
4. Assistant Library & Information Officer	7
5. Library & Information Assistant	9
6. Computer Operator	1
7. Accounts Assistant	1
8. Preservation Chemist	1
9. Stenographer	1
10. Accounts Clerk	1
11. Photo Assistant	1
12. Urdu Stenographer	1
13. AC Operator	1
14. Reprographer	1
15. Scribe	1
16. Typist	2
17. Storekeeper	1
18. Binder	2
19. Mender	4
20. Senior Library Attendant	3
21. Junior Library Attendant	6
22. Peon	2
23. Darban	1
24. Electrician	1
25. Safaiwala	1
26. Mali	1
27. Guard	4
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**Appendix - VI****LIST OF PERIODICALS SUBSCRIBED & RECEIVED IN EXCHANGE & GIFT DURING THE YEAR 2016-2017****SUBSCRIBED: URDU PERIODICALS**

<b>Sl. No.</b>	<b>Title &amp; Place</b>	<b>Periodicity</b>
1	Urdu Adab (New Delhi)	Quarterly
2	Urdu Book Review (New Delhi)	Quarterly
3	Intesab (Sironj)	Quarterly
4	Insha (Kolkata)	Monthly
5	Aiwan-i Urdu (New Delhi)	Monthly
6	Jamia (New Delhi)	Monthly
7	Zehne Jadeed (New Delhi)	Quarterly
8	Al-Risala (New Delhi)	Monthly
9	Al-Rashad (Azamgarh)	Monthly
10	Zindagi-i Nau (New Delhi)	Monthly
11	Sabras (Hyderabad)	Monthly
12	Shair (Mumbai)	Monthly
13	Zia-i Wajeeh (Rampur)	Monthly
14	Al-Furqan (Lucknow)	Monthly
15	Fikr-i Islami (Basti)	Bi-Monthly
16	Fikr-o-Nazar (Aligarh)	Quarterly
17	Kitab Numa (New Delhi)	Monthly
18	Tahqeeqat-i Islami (Aligarh)	Quarterly
19	Muhaddis (Varanasi)	Monthly
20	Ma'arif (Azamgarh)	Monthly
21	Nizamul Quran (Azamgarh)	Quarterly
22	Nawa-i Adab (Mumbai)	Quarterly
23	Naya Waraq (Mumbai)	Quarterly
24	Aamad (Patna)	Quarterly

Sl. No.	Title & Place	Periodicity
25	Hamari Zuban (New Delhi)	Weekly
26	Aaj Kal (New Delhi)	Monthly
27	Huma (New Delhi)	Monthly
28	Mashriqi Anchal (New Delhi)	Monthly
29	Pakiza Anchal (New Delhi)	Monthly

**SUBSCRIBED: URDU NEWSPAPERS**

1	Farooqi Tanzeem (Patna)	Daily
2	Inquilab (Patna)	Daily
3	Nai Duniya (New Delhi)	Weekly
4	Pindar (Patna)	Daily
5	Quami Tanzeem (Patna)	Daily
6	Rashtriya Sahara (Patna)	Daily
7	Sangam (Patna)	Daily

**EXCHANGE: URDU PERIODICALS**

1	Parwaz (London)	Monthly
2	Aalami Tarjuman al-Quran (Lahore)	Monthly
3	Roshnai (Karachi)	Quarterly
4	Safeer-i Urdu (Lutonbeds)	Quarterly
5	Fikr-o-Nazar (Islamabad)	Quarterly
6	Makhzan (Lahore)	Bi-Annually
7	Naat Rang (Karachi)	Book Serial
8	Naqeeb Khatam-i Nabuwat (Multan)	Monthly
9	Ishraq (Karachi)	Monthly

**GIFT: URDU PERIODICALS**

1	Aaj Kal (New Delhi)	Monthly
2	Aaina-e Mazahirul Uloom (Saharanpur)	Monthly

<b>Sl. No.</b>	<b>Title &amp; Place</b>	<b>Periodicity</b>
3	Achcha Sathi (Bijnor)	Monthly
4	Al-Ehsan (Allahabad)	Book Series
5	Ahmad Times (Hyderabad)	Monthly
6	Adab wa Saqafat (Hyderabad)	Monthly
7	Adabi Mahaz (Cuttack)	Cuttack
8	Idrak (Siwan)	Book Series
9	Azan-i Hind (Surat)	Monthly
10	Urdu (Amravati)	Quarterly
11	Urdu Dunya (New Delhi)	Monthly
12	Urdu Mela (Nagpur)	Monthly
13	Urdu Namah (Mumbai)	Bi-Annually
14	Istidrak (Santkabirnagar, UP)	Bi-Monthly
15	Istifsaar (Jaipur)	Book Series
16	Ashrafia (Mubarakpur)	Monthly
17	Asraf-i Adab (Muzaffarpur)	Quarterly
18	Asnaam Shikan (Vishakhapatnam)	Quarterly
19	Alahazrat (Baraily)	Monthly
20	Ufuq-i Adab (Hazaribagh)	Quarterly
21	Afkar-i Alia (Maunathbhanjan)	Quarterly
22	Iqbal Review (Hyderabad)	Bi-Annually
23	Academy (Lucknow)	Quarterly
24	Allah ki Pukar (New Delhi)	Monthly
25	Alfaz-i Hind (Nagpur)	Monthly
26	Intikhab (Gaya / Patna)	Book Series
27	Andaz-i Bayan (New Delhi)	Quarterly
28	Bachchon ka Hilal (Rampur)	Monthly
29	Bachchon ki Dunya (New Delhi)	Monthly

<b>Sl. No.</b>	<b>Title &amp; Place</b>	<b>Periodicity</b>
30	Barahin (New Delhi)	Monthly
31	Al-Bayan (Mau)	Quarterly
32	Bebaak (Maligaon)	Monthly
33	Biswin Sadi (New Delhi)	Half Yearly
34	Parwana Dakan (Hyderabad)	Monthly
35	Payam-i Nizami (Sant Kabir Naga)	Quarterly
36	Paigham Zeenatul Quran (Delhi)	Monthly
37	Paigham-i Shariat (Delhi)	Monthly
38	Al-Tibyan (New Delhi)	Monthly
39	Tuhfah-i Khawatin (Muradabad)	Monthly
40	Tahqeeq Research Journal (Jamshedpur)	Quarterly
41	Tadrees Namah (New Delhi)	Book Series
42	Tarjuman (Delhi)	Fortnightly
43	Tarjuman-e Jadeed (New Delhi)	Fortnightly
44	Tarjuman-e Darul Ulum (New Delhi)	Quarterly
45	Tamir-e Aayat (Lucknow)	Fortnightly
46	Tamir-e Fikr (Bengaluru)	Bi-Monthly
47	Jamshid-e Nao (Darbhanga)	Yearly
48	Jam-e Shuhud (Bihar Sharif)	Quarterly
49	Al-Jawwad (Banaras)	Monthly
50	Jawahir (Karachi)	Quarterly
51	Jahan-e Urdu (Darbhanga)	Quarterly
52	Jahan-e Ghalib (New Delhi)	Bi-Annual
53	Chashm-e Bedar (Lahore)	Monthly
54	Chashm-e Urdu (Raipur)	Quarterly
55	Haj Magazine (Mumbai)	Monthly
56	Al-Haq (Akoda, Pakistan)	Monthly

<b>Sl. No.</b>	<b>Title &amp; Place</b>	<b>Periodicity</b>
57	Khabarnamah AIMPB (New Delhi)	Quarterly
58	Khabarnamah (Lucknow)	Monthly
59	Khizr-e Rah (Allahabad)	Monthly
60	Dabistan-e Naat (Santkabirnagar, UP)	Book Series
61	Dabeer (Lucknow)	Quarterly
62	Dukhtaran-e Islam (Lucknow)	Monthly
63	Dawat (Delhi)	Yearly
64	Dawat al-Quran (Lucknow)	Quarterly
65	Din Duniya (Delhi)	Monthly
66	Din-e Mubin (Bhopal)	Monthly
67	Rawi (Jamshedpur)	Book Series
68	Al-Rashid (Azamgarh)	Monthly
69	Al-Raza (Patna)	Monthly
70	Raza Book Review (Patna)	Quarterly
71	Rooh-e Adan (Kolkata)	Quarterly
72	Raushni (Vaishali)	Yearly
73	Rahnuma-e Islam India (Delhi)	Monthly
74	Zaban-o Adab (Patna)	Monthly
75	Al-Shariq (Azamgarh)	Bi-Monthly
76	Shah-e Amal (Lucknow)	Monthly
77	Shamsul Islam (Sarguda)	Monthly
78	Shahpr (Dhanbad)	Quarterly
79	Sadaf (Muzaffarpur)	Quarterly
80	Soofi Azam (Hyderabad)	Monthly
81	Tanzo Mazah (Bengaluru)	Quarterly
82	Alami Urdu Adab (Delhi)	Book Series
83	Akse Adab (Aurangabad)	Quarterly



Sl. No.	Title & Place	Periodicity
84	Ghalib Namah (New Delhi)	Bi-Annually
85	Al-Farooq (Karachi)	Monthly
86	Fikri Tahqiq (New Delhi)	Quarterly
87	Faizul Islam (Rawalpindi)	Monthly
88	Faizur Rasool (Basti)	Monthly
89	Qaumi Zuban (Hyderabad)	Monthly
90	Kanzul Iman (New Delhi)	Monthly
91	Gulbun (Lucknow)	Bi-Monthly
92	Al-Mujeeb (Phulwarisharif)	Quarterly
93	Mukammal Inqilab (Patna)	Quarterly
94	Milli Itihad (New Delhi)	Monthly
95	Neda-e Aetidal (Aligarh)	Monthly
96	Neda-e Haram (Allahabad)	Monthly
97	Neda-e Shahi (Muradabad)	Monthly
98	Neda-e Qasim (Patna)	Monthly
99	Nawa-e Islam (New Delhi)	Monthly
100	Nayadaur (Lucknow)	Monthly
101	Wasiyatul Irfan (Allahabad)	Monthly
102	Yadgar-i Raza (Mumbai)	Yearly

#### GIFT : URDU NEWSPAPERS

1	Dawat (New Delhi)	Three Day
2	Naqeeb (Patna)	Weekly
3	Salar (Bangalore)	Daily
4	Inqialab (Mumbai)	Daily
5	Urdu Action (Bhopal)	Daily
6	Gawah (Hyderabad)	Weekly
7	Akhbar-i Mashriq (Delhi)	Daily

Sl. No.	Title & Place	Periodicity
8	Elan (Rampur)	Weekly
9	Tamir-i Nau (Bangalore)	Monthly
10	Jadid Akhbar Sadaqat (Mumbai)	Weekly
11	Jurrat-i Iman (Malegaon)	Fortnightly
12	Roshni (Srinagar)	Daily
13	Sada-i Urdu (Bhopal)	Monthly
14	Kisan Mazdoor (Kolkata)	Weekly
15	Mission (New Delhi)	Weekly
16	Siyasi Paigham (Nalanda)	Daily
17	Mosallas (Patna)	Daily
18	Hamara Samaj (Patna)	Daily
19	Garam Hawa (Patna)	Daily
20	Piyari Urdu (Patna)	Daily
21	Taseer (Patna)	Daily
22	Awami News (Patna)	Daily
23	Hindustan Express (Patna)	Daily
24	Sangam (Patna)	Daily

#### SUBSCRIBE : ENGLISH PERIODICALS

1	Biblio: The Review of Books (New Delhi)	Bi-Monthly
2	Bustan: :The Middle East Book Review (Brill)	Bi-Annually
3	Journal of Arabic Literature (Brill)	Bi-Annually
4	Journal of Islamic Manuscripts (Brill)	Bi-Annually
5	Indian Economic & Social History Review (New Delhi)	Quarterly
6	Indian Historical Review (New Delhi)	Bi-Annually
7	Medieval History Journal (New Delhi)	Bi-Annually
8	Studies in History (New Delhi)	Bi-Annually

<b>Sl. No.</b>	<b>Title &amp; Place</b>	<b>Periodicity</b>
9	Indica (Mumbai)	Bi-Annually
10	Seminar (New Delhi)	Monthly
11	Social Perspective (Kolkata)	Quarterly
12	Social Scientist (New Delhi)	Bi-Monthly
13	All About Book Publishing (New Delhi)	Bi-Monthly
14	Civil Service Chronicle (New Delhi)	Monthly
15	Competition Success Review (New Delhi)	Monthly
16	Frontline (Chennai)	Fortnightly
17	Swamy News (Chennai)	Monthly
18	University News (New Delhi)	Weekly
19	Banking Services Chronicle (Delhi)	Monthly
20	Career 360 (New Delhi)	Monthly
21	Geography & You (New Delhi)	Bi-Monthly
22	India Today (New Delhi)	Weekly
23	Main Stream (New Delhi)	Weekly
24	Out Look (New Delhi)	Weekly
25	Pratiyogita Darpan (Agra)	Monthly
26	Sahara Times (New Delhi)	Weekly
27	The Week (Kochi)	Weekly
28	Yojana (New Delhi)	Monthly
29	Vidya Jyoti Journal (Delhi)	Monthly
30	Competition Wizard (Delhi)	Monthly
31	Science Reporter (New Delhi)	Monthly
32	Tell Me Why Manorama (Kottayam)	Monthly
33	Out Look (New Delhi)	Weekly

**SUBSCRIBE : ENGLISH NEWSPAPERS**

1	Business Standard (Patna)	Daily
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Sl. No.	Title & Place	Periodicity
2	Economic Times (Patna)	Daily
3	Employment News (New Delhi)	Weekly
4	Financial Express (New Delhi)	Daily
5	Hindustan Times (Patna)	Daily
6	Indian Express (New Delhi)	Daily
7	The Pioneer (New Delhi)	Daily
8	The Telegraph (Patna)	Daily
9	The Times of India (Patna)	Daily
10	The Hindu (New Delhi)	Daily

**EXCHANGE : ENGLISH PERIODICALS**

1	Journal of Asiatic Society of Mumbai (Mumbai)	Annually
2	Bulletin of Deccan College (Pune)	Annually
3	Hamdard Islamicus (Karachi)	Quarterly
4	Indian Journal of History of Science (New Delhi)	Quarterly
5	Islam and Christian Muslim Relations (Oxford)	Quarterly
6	Islamic Studies (Islamabad)	Quarterly
7	Journal of Asiatic Society of Bangladesh (Dhaka)	Bi-Annually
8	Journal of Muslim Minority Affairs (London)	Quarterly
9	Journal of Pakistan Historical Society (Karachi)	Quarterly
10	Muslim World Book Review (Chennai)	Quarterly
11	Guide to Indian Periodical Literature (Haryana)	Quarterly
12	Numismatic Digest (Nasik)	Annually

**GIFT : ENGLISH PERIODICALS**

1	Al-Barkat Journal of Finance & Management (Aligarh)	Bi-Annually
2	ABIMS Times (Aligarh)	Quarterly
3	Agriculture & Industry Survey (Bangalore)	Monthly

<b>Sl. No.</b>	<b>Title &amp; Place</b>	<b>Periodicity</b>
4	Art Land (New Delhi)	Quarterly
5	Azad Academy Journal (Aurangabad)	Monthly
6	BCCI Bulletin (Patna)	-
7	Bihar Information (Patna)	Monthly
8	Bulletin: Ni-MsME (Hyderabad)	Monthly
9	Bullion Bulletin (Bangalore)	Monthly
10	Business Central Asia (New Delhi)	-
11	CARE Journal of Management (Trirchippali)	-
12	Development Files (Delhi)	Monthly
13	Dialogue (Delhi)	Quarterly
14	The Discourse (Jamshedpur)	Quarterly
15	Documentation in Public Administration (New Delhi)	Quarterly
16	Eastern Crescent (Mumbai)	Monthly
17	Al-Farooq (Karachi, Pakistan)	Monthly
18	The Fragrance of East (Lucknow)	Monthly
19	Help Age India (New Delhi)	Quarterly
20	ICL Newsletter (Lucknow)	Monthly
21	IIPA Newsletter (New Delhi)	Monthly
22	The Indian Journal of Public Administration (New Delhi)	Quarterly
23	Insage Newsletter (New Delhi)	Quarterly
24	Insight Turkey (Ankara, Turkey)	Quarterly
25	International Journal of Social Development (Ranchi)	Quarterly
26	The Intuition & Interpretation (Rourkela, Odisha)	Quarterly
27	IOS Newsletter (New Delhi)	Monthly
28	IPS News (Islamabad, Pakistan)	Quarterly
29	Islamic Literature Review (Deoband)	Half Yearly
30	Islamic Voice (Bangalore)	Monthly

<b>Sl. No.</b>	<b>Title &amp; Place</b>	<b>Periodicity</b>
31	Journal of Indian Research (Ghaziabad)	Quarterly
32	Kashmir Insight (Srinagar)	Monthly
33	Light (England)	Monthly
34	The Milli Gazette	Monthly
35	MLBD Newsletter (Delhi)	Monthly
36	Mountain Path (Tamil Nadu)	Quarterly
37	The Muslim World League Journal (Mecca, Saudi Arabia)	Monthly
38	NBT Newsletter (New Delhi)	Monthly
39	Newsletter (Al-Furqan, Islamic Heritage Foundation, England)	Yearly
40	Orbit (New Delhi)	Quarterly
41	Prabudha Bharata (Kolkata)	Monthly
42	Radiance Newsletter (New Delhi)	Weekly
43	Satya ka Avahan (Munger)	Bi-Monthly
44	SGI Quarterly (Tokyo, Japan)	Quarterly
45	The Simple Truth (Delhi)	Monthly
46	Spirit of Islam (Bangalore)	Monthly
47	Sthapatyam (Delhi)	Monthly
48	Third Concept (New Delhi)	Monthly
49	Vidya Jyoti Journal of Theological Reflection (Delhi)	Monthly
50	Views on News (Noida)	Monthly
51	Vigaye Vani Newsletter (New Delhi)	Quarterly
52	Vision Muslim Today (New Delhi)	Monthly
53	Annual Report Waseda Bulletin of Comparative Law (Tokyo, Japan)	Annually
54	Welcome History (London)	Quarterly
55	World Affairs (New Delhi)	Quarterly
56	Yoga (Munger)	

Sl. No.	Title & Place	Periodicity
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**GIFT : English NEWSPAPERS**

1	Morning India (Patna)	Daily
2	The Bohra Chronicle (Mumbai)	Monthly

**SUBSCRIBE : HINDI PERIODICALS**

1	Aajkal (New Delhi)	Monthly
2	Abhivayakti Civil Services (Delhi)	Fortnightly
3	Careers 360 (New Delhi)	Monthly
4	Civil Services Chronicle (New Delhi)	Monthly
5	Civil Services Times (New Delhi)	Monthly
6	Competition Success Review (New Delhi)	Monthly
7	Drishtikon Manthan (New Delhi)	Fortnightly
8	Bhugol Aur Aap (New Delhi)	Bi-Monthly
9	India Today (New Delhi)	Weekly
10	Krukchetra (New Delhi)	Monthly
11	Outlook (New Delhi)	Monthly
12	Parikcha Manthan (Allahabad)	Monthly
13	Pratiryogita Darpan (Agra)	Monthly
14	Partiryogita Kiran (Delhi)	Monthly
15	Samanya Gayan Darpan (Agra)	Monthly
16	Samsamyiki Mahasagar (Meerut)	Monthly
17	Sarita (New Delhi)	Fortnightly
18	Vigyan Pragati (New Delhi)	Monthly
19	Yojana (New Delhi)	Monthly

**SUBSCRIBE : HINDI NEWSPAPERS**

1	Aaj (Patna)	Daily
2	Dainik Bhaskar (Patna)	Daily

Sl. No.	Title & Place	Periodicity
3	Dainik Jagran (Patna)	Daily
4	Hindustan (Patna)	Daily
5	Jansatta (Patna)	Daily
6	Prabhat Khabar (Patna)	Daily
7	Rashtriya Sahara (Patna)	Daily
8	Rozgar Samachar (New Delhi)	Weekly

**GIFT : HINDI PERIODICALS**

1	Adhyatmic Jyoti (Bhagalpur)	Quarterly
2	Ahwan (Delhi)	Bi-Monthly
3	Angikaloke (Darbhanga)	Quarterly
4	Avachal Drishtikon (Bijnor)	Quarterly
5	Early Morning (Patna)	Monthly
6	Bihar Samachar (Patna)	Monthly
7	BCCI Bulletin (Patna)	Monthly
8	Bhojpori Sammellan Patrika (Bhojpur)	Monthly
9	Chetanshi (Patna)	Quarterly
10	Chauraha (Muzaffarpur)	Bi-Annually
11	Chitragupt Parivar Sandesh (Patna)	Monthly
12	Chanda (Supoul)	Quarterly
13	Dharam Nishta (Patna)	Bi-Monthly
14	Dosra Mat (New Delhi)	Fortnightly
15	Do Aabad (Patna)	Monthly
16	Filhal (Patna)	Monthly
17	Gorayya (Patna)	Quarterly
18	Gaweshna (Agra)	Quarterly
19	Hindi Secular Perspective	Monthly
20	Hindustani Zuban (Mumbai)	Quarterly



Sl. No.	Title & Place	Periodicity
21	Zaroori Baat (Patna)	Monthly
22	Keval Sach (Patna)	Monthly
23	Kala Dirdha (Lucknow)	Bi-Annually
24	Kanti (New Delhi)	Monthly
25	Kommi Ekta Sandesh (Patna)	Quarterly
26	Maryam (Lucknow)	Monthly
27	Pushp Gandha (Ambala, Haryana)	Quarterly
28	Patna Qalam (Patna)	Monthly
29	Pustakalaya Bharti (Delhi)	Quarterly
30	Pargati Warta (New Delhi)	Monthly
31	Rajbhasha Rupanbara (New Delhi)	Bi-Annually
32	Sacha Rahi (Lucknow)	Monthly
33	Sarbaltern (Patna)	Monthly
34	Sawatr (Patna)	Monthly
35	Samkalin Sahitya Samachar (New Delhi)	Monthly
36	Samanvay Purvottar (Agra)	Quarterly
37	Sanskirti (New Delhi)	Bi-Annually
38	Shaish Bilingual (Jodhpur)	Quarterly
39	Shashi Prasad (Ahmadabad)	Monthly
40	Shanty Sandesh (Patna)	Monthly
41	Talash (Patna)	Monthly
42	Tohfa-i Khawatin (Muradabad)	Monthly
43	Vision Muslim Today (New Delhi)	Monthly
44	Vikas Sahyatri (Patna)	Quarterly
45	Ichha (Ara)	Yearly

**GIFT : HINDI NEWSPAPERS**

1	Aaj (Patna)	Daily
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Sl. No.	Title & Place	Periodicity
2	Sampurn Bharat (Patna)	Daily
3	Naya India (Patna)	Daily
4	San Marg (Patna)	Daily
5	Tarun Mitr (Patna)	Daily
6	Partyush (Patna)	Daily
7	Rastriye Sagar (Patna)	Daily
8	Kanti (New Delhi)	Weekly
9	Dayitva (Pune)	Weekly

**SUBSCRIBE : ARABIC PERIODICALS**

1	Al-Baas-el-Islami (Lucknow)	Monthly
2	Saqafatul Hind (New Delhi)	Quarterly
3	Sautul Ummah (Varanasi)	Monthly

**EXCHANGE : ARABIC PERIODICALS**

1	Turathuna (Qum, Iran))	Bi.-Annually
2	Al-Dirast-al-Islamia (Islamabad)	Quarterly
3	Al-Watheeqaq (Bahrain)	Bi.-Annually

**GIFT : ARABIC PERIODICALS**

1	Aafaq al-Thaqafat Wat-Turath (Dubai)	Quarterly
2	Akhbar al-Markaz (Dubai)	Bi-Monthly
3	Al-Nasiba (Lucknow)	Quarterly
4	Ommaty (Kuwait)	Monthly
5	Al-Dai (Deoband)	Monthly
6	Mujalla al-Dirasat-ul Ghoyiah (Riyadh)	Quarterly
7	Al-Rabita (Makka-tul-Mukarrama)	Monthly
8	Al-Sahwah al-Islamia (Hyderabad)	Quarterly
9	Al-Furqan (East-Champaran)	Bi-Monthly

Sl. No.	Title & Place	Periodicity
10	Al-Faisal (Riyadh)	Bi-Monthly
11	Thaqafatul Hind (New Delhi)	Quarterly
12	Al-Shariq (Azamgarh)	Quarterly
13	Al-Bas al-Islam (Lucknow)	Monthly
14	Al-Raid (Lucknow)	Fortnightly
15	Saulat Ummah (Varanasi)	Monthly
16	Al-Mushahid (Basti)	Monthly

**GIFT : ARABIC NEWSPAPERS**

1	Al-Alam al-Islami (Makkah Mukarrma)	Weekly
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**EXCHANGE : PERSIAN PERIODICALS**

1	Aina-i Miras (Tehran, Iran)	Quarterly
2	Danis'h (Islamabad, Pakistan)	Quarterly
3	Guzaarish Miras (Tehran, Iran)	Monthly
4	Qand-i Parsi (New Delhi)	Quarterly
5	Miras-i Shahab (Qum, Iran)	Quarterly



**Khuda Bakhsh Oriental Public Library, Patna**

**AUDITED STATEMENT OF  
ACCOUNTS FOR THE YEAR  
2016 – 2017**

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA  
BALANCE SHEET AS AT 31-03-2017**

**(Amount - Rs.)**

<b><u>CORPUS/CAPITAL FUND AND LIABILITIES</u></b>	<b>SCHEDULE</b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
CORPUS/CAPITAL FUND	<b>1</b>	131,011,608.65	122,629,541.80
RESERVES AND SURPLUS	<b>2</b>	-	-
EARMARKED/ENDOWMENT FUNDS	<b>3</b>	39,579,290.13	37,000,067.57
SECURED LOANS AND BORROWINGS	<b>4</b>	-	-
UNSECURED LOANS AND BORROWINGS	<b>5</b>	-	-
DEFERRED CREDIT LIABILITIES	<b>6</b>	-	-
CURRENT LIABILITIES AND PROVISIONS	<b>7</b>	34,057,129.39	44,870,216.75
<b>TOTAL</b>		<b>204,648,028.17</b>	<b>204,499,826.12</b>
<b><u>ASSETS</u></b>			
FIXED ASSETS	<b>8</b>	119,461,609.09	114,150,265.87
INVESTMENTS – FROM EARMARKED/ENDOWMENT FUNDS	<b>9</b>	-	-
INVESTMENTS – OTHERS	<b>10</b>	-	-
CURRENT ASSETS, LOANS, ADVANCES ETC. MISCELLANEOUS EXPENDITURE (to the extent not written off or adjusted)	<b>11</b>	85,186,419.08	90,349,560.25
<b>TOTAL</b>			
SIGNIFICANT ACCOUNTING POLICIES AND NOTES ON ACCOUNTS	<b>24</b>	0.00	

**SCHEDULE – 1**

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA  
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31-03-2017**

**(Amount - Rs.)**

<b><u>SCHEDULE-1 CORPUS/CAPITAL FUND :</u></b>		<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
Balance as at the beginning of the year (Annexure- IX )	122,629,541.80		
Add : Contributions towards Capital Fund (Annexure- "IX")	10,358,081.00		
TOTAL :	132,987,622.80		
Deduct : Balance of net expenditure over Income transferred from the Income and Expenditure Account	1,976,014.15	131,011,608.65	122,629,541.80
<b>BALANCE AS AT THE YEAR END</b>		<b>131,011,608.65</b>	<b>122,629,541.80</b>

**SCHEDULE – 2**

**NOT APPLICABLE**

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA  
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31-03-2017**

(Amount – Rs.)

<b>SCHEDULE-3 EARMARKED / ENDOWMENT FUNDS</b>	<b>FUND-WISE BREAK UP</b>					
	REVOLVING FUND	AWARD FUND	RES.SCH.FUN D	BUILDING FUND	CAUTION MONEY FUND	GRAND TOTAL
<b>a) Opening balance of the Funds :</b>	15,404,424.51	6,530,429.89	472,238.75	14,362,474.00	230,500.42	37,000,067.57
<b>b) Additions to the Funds :</b>						
i. Donations/grants						
ii. Income from Investments made on account of funds	1,124,981.00	558,696.00	34,524.00	717,488.00	2,664.00	2,438,353.00
iii. Other additions	139,454.00				22,500.00	161,954.00
<b>TOTAL (a + b)</b>	<b>16,668,859.51</b>	<b>7,089,125.89</b>	<b>506,762.75</b>	<b>15,079,962.00</b>	<b>255,664.42</b>	<b>39,600,374.57</b>
<b><u>c) Utilisation/Expenditure towards objectives of funds</u></b>						
<b><u>i. Capital Expenditure</u></b>						
- Current/Fixed Assets	0.00	0.00	0.00	0.00	0.00	0.00
<b><u>Total</u></b>						
- Salaries, Wages and Allowances etc.	0.00	0.00	0.00	0.00	0.00	0.00
- Other Administrative expenses	21,084.44	0.00	0.00	0.00	0.00	21,084.44
<b><u>Total</u></b>						
<b>TOTAL (c)</b>	21,084.44	0.00	0.00	0.00	0.00	21,084.44
<b>NET BALANCE AS AT THE YEAR-END (a+b-c)</b>	<b>16,647,775.07</b>	<b>7,089,125.89</b>	<b>506,762.75</b>	<b>15,079,962.00</b>	<b>255,664.42</b>	<b>39,579,290.13</b>

**SCHEDULE – 4  
NOT APPLICABLE**

**SCHEDULE – 5  
NOT APPLICABLE**

**SCHEDULE – 6  
NOT APPLICABLE**

**SCHEDULE-7**

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA  
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31-03-2017**

(Amount – Rs.)

<b>SCHEDULE-7 CURRENT LIABILITIES AND PROVISIONS :</b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
<b>A. CURRENT LIABILITIES</b>		
1. Acceptance	-	-
2. Sundry Creditors :	-	-
(a) For Goods	-	-
(c) Others (Loan from Building Fund)	-	-
(b) Others (Bank Over Draft)	-	-
3. Advances Received	-	-
4. Interest accrued but not due on :	-	-
(a) Secured Loans/borrowings	-	-
(b) Unsecured Loans/borrowings	-	-
5. Statutory Liabilities :	-	-
(a) Overdue	-	-
(b) Others-ICHR, Retention etc. Fund Interest	-	-
6. Other current Liabilities	-	-
(a) Refundable Grant in Aid (Plan-Capital)	6,324,095.00	2,360,084.00
(b) Refundable Grant in Aid (Plan-Revenue)	10,183,517.69	2,987,430.69
(c) Refundable Grant in Aid (Non Plan-Salary)	9,863,675.00	4,786,658.00
(d) Refundable Grant in Aid (Non Plan-General)	2,457,779.70	1,036,324.08
(e) Others-ICHR	125,666.00	119,149.00
(f) Other Liabilities (Retention Money fund)	2,427,596.00	2,000,886.00
(g) Others- Grant from Haryana Governor	1,318,643.00	1,259,978.00
(h) National Mission on Libraries	0.00	20,884,152.00
(i) Refundable Grant- Govt. of Bihar	0.00	4,807,503.98
<b>TOTAL (A)</b>	<b>32,700,972.39</b>	<b>40,242,165.75</b>
<b>B. PROVISIONS</b>		
Pension Contribution	14,532.00	
Purchase of Books	968,904.00	50,487.00
Electricity Charges	88,808.00	95,573.00
Telephone Charges	2,384.00	1,624.00
Audit Fee	31,001.00	30,931.00
Purchase of Newspaper & Periodicals	7,303.00	13,052.00
Repairs and Maintenance of Furniture & Equipment	60,091.00	60,091.00
Development of Book Preservation	0.00	51,720.00
Improvement & Upgradation of Library (Revenue)	0.00	83,012.00
Preservation Laboratory	4,303.00	0.00
Extension of Building	178,831.00	4,241,561.00
<b>TOTAL (B)</b>	<b>1,356,157.00</b>	<b>4,628,051.00</b>
<b>TOTAL (A+B)</b>	<b>34,057,129.39</b>	<b>44,870,216.75</b>



**KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA  
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31-03-2017**

**(Amount – Rs.)**

<b>SCHEDULE 8 – FIXED ASSETS</b>	<b>GROSS BLOCK</b>	<b>DEPRECIATION</b>							<b>NET BLOCK</b>		
		<b>DESCRIPTION</b>	<b>Historical / Cost Valuation</b>	<b>Additions during the year</b>	<b>Deductions during the year</b>	<b>Cost/Valuation at the year end</b>	<b>As at the beginning of the year</b>	<b>During the year</b>	<b>Deduction during the year</b>	<b>Total up to the Year-end</b>	<b>As at the current year-end</b>
<b>A. FIXED ASSETS :</b>											
<b>1. LAND :</b>											
a) Freehold	5,425,000.00			5,425,000.00	0.00		0.00	0.00	5,425,000.00	5,425,000.00	
b) Leasehold				0.00				0.00	0.00	0.00	
c) Purchase- At Makhania Kuan	2,291,000.00			2,291,000.00	0.00		0.00	0.00	2,291,000.00	2,291,000.00	
<b>2. BUILDINGS :</b>											
a) On Freehold Land	8,386,695.25	0.00	0.00	8,386,695.25	6,037,109.31	234,958.59	0.00	6,272,067.90	2,114,627.35	2,349,585.94	
b) On Leasehold Land			0.00	0.00			0.00	0.00	0.00	0.00	
c) Ownership Flats/Premises			0.00	0.00		0.00	0.00	0.00	0.00	0.00	
d) Superstructures on Land not belonging to the entity			0.00	0.00		0.00	0.00	0.00	0.00	0.00	
3. MACHIENRY & EQUIPMENT	3,355,858.11	0.00	0.00	3,355,858.11	2,951,348.99	60,676.37	0.00	3,012,025.36	343,832.75	404,509.12	
4. VEHICLES	846,282.28	0.00	0.00	846,282.28	622,793.31	33,523.35	0.00	656,316.66	189,965.63	223,488.98	
5. FURNITURE, FIXTURES	13,850,018.48	1,250,504.00	0.00	15,100,522.48	9,075,568.09	602,495.44	0.00	9,678,063.53	5,422,458.95	4,774,450.39	
6. OFFICE EQUIPMENT	1,345,266.67	371,030.00	0.00	1,716,296.67	1,095,335.30	93,144.21	0.00	1,188,479.51	527,817.16	249,931.37	
7. COMPUTER / PERIPHERALS	8,627,237.50	1,457,975.00	0.00	10,085,212.50	8,555,003.62	918,125.33	0.00	9,473,128.95	612,083.55	72,233.88	
8. ELECTRICAL INSTALLATIONS	2,078,025.77	0.00	0.00	2,078,025.77	1,617,609.25	69,062.48	0.00	1,686,671.73	391,354.04	460,416.52	
<b>9. LIBRARY BOOKS</b>											
i. Manuscripts, Books Video & Audio Etc.	68,119,776.77	3,326,349.00	0.00	71,646,125.77	1,739.60	0.00	0.00	1,739.60	71,644,386.17	68,118,037.17	
ii. Manuscripts donated by the Founder	2,132,417.00	0.00	0.00	2,132,417.00	0.00	0.00	0.00	0.00	2,132,417.00	2,132,417.00	
10. TUBEWELLS & W.SUPPLY	282,229.77	0.00		282,229.77	229,748.70	7,872.16	0.00	237,620.86	44,608.91	52,481.07	
11. OTHER FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
12. Arms & Ammunition	4,077.45	0.00	0.00	4,077.45	3,585.02	73.86	0.00	3,658.88	418.57	492.43	
<b>TOTAL OF CURRENT YEAR</b>	<b>116,743,885.05</b>	<b>6,605,858.00</b>	<b>0.00</b>	<b>123,349,743.05</b>	<b>30,189,841.19</b>	<b>2,019,931.78</b>	<b>0.00</b>	<b>32,209,772.97</b>	<b>91,139,970.09</b>	<b>86,554,043.87</b>	
<b>B. CAPITAL WORK-IN-ROGRESS</b>											
	27,596,222.00	725,417.00	0.00	28,321,639.00					28,321,639.00	27,596,222.00	
<b>TOTAL</b>	<b>144,340,107.05</b>	<b>7,331,275.00</b>	<b>0.00</b>	<b>151,671,382.05</b>	<b>30,189,841.19</b>	<b>2,019,931.78</b>	<b>0.00</b>	<b>32,209,772.97</b>	<b>119,461,609.09</b>	<b>114,150,265.87</b>	

**SCHEDULE – 9  
NOT APPLICABLE**

**SCHEDULE – 10  
NOT APPLICABLE**

**SCHEDULE – 11**

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA  
SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31-03-2017**

<b><u>SCHEDULE – 11 – CURRENT ASSETS, LOANS, ADVANCES, ETC.</u></b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
<b>A. CURRENT ASSETS :</b>		
1. Inventories :		
a) Stores and Spares (Annexure "XI")	4,012,758.38	4,258,479.44
b) Loose Tools		
c) Stock-in-trade		
2. Sundry Debtors :		
a) Debts Outstanding for a period exceeding six months:                     168,180.70		
b) Debts Outstanding for a less than six months :                                 240.00	168,420.70	175,320.70
3. Cash balances in hand (including cheques/drafts and imprest)	2,974.00	4,000.00
4. Bank Balances :		
a) With Scheduled Banks :		
- On Current Accounts	28,833,359.39	16,075,049.75
- On Deposit Accounts (includes margin money)		
Earmarked / Endowment Fund (Annexure "XII")	42,270,896.00	58,529,928.00
- On Savings Accounts ( Annexure "XIII")	210,877.61	440,756.36
b) With non-Scheduled Banks :		
- On Current Accounts		
- On Deposit Accounts		
- On Savings Accounts		
5. Post Office-Savings Accounts		
<b>TOTAL (A)</b>	<b>75,499,286.08</b>	<b>79,483,534.25</b>
<b>B. LOANS, ADVANCES AND OTHER ASSETS :</b>		
1. Loans :		
a) Staff (As per Annexure "XIV")	0.00	0.00
b) Other Entities engaged in activities/objectives similar to that of the Entity		
c) Other (specify)		
2. Advances and other amounts recoverable in cash or in kind or for value to be received		
a) On Capital Account (As per Annexure "XIV")	8,466,032.00	8,437,625.00
b) Prepayments (As per Annexure "XIV")		
c) Others		
3. Income Accrued :		
a) On Investments from Earmarked/Endowment Funds (As per Annexure "C")		
b) On Investments - Others (As per Annexure "XV")	890,976.00	2,098,276.00
c) On Loans and Advances (Staffs)	0.00	0.00
d) Receivable Grant in Aid-Non Plan (Includes income due unrealised – Rs.....)		
4. Claims Receivable-Non Plan Fund (General)	0.00	0.00
5. Security Deposits (As per Annexure-"XVI")	330,125.00	330,125.00
<b>TOTAL (B)</b>	<b>9,687,133.00</b>	<b>10,866,026.00</b>
<b>TOTAL (A + B)</b>	<b>85,186,419.08</b>	<b>90,349,560.25</b>

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA**  
**INCOME AND EXPENDITURE ACCOUNT FOR THE PERIOD/YEAR ENDED 31-03-2017**

(Amount – Rs.)

<b><u>INCOME</u></b>	<b>SCHEDULE</b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
Income from Sales/Services	<b>12</b>	117,095.46	115,050.00
Grants/Subsidies	<b>13</b>	34,572,620.38	35,575,091.08
Fees/Subscriptions	<b>14</b>	3,360.00	5,435.00
Income from Investment (Income on Invest from Earmarked/Endow. Fund transfer to Funds)	<b>15</b>	-	-
Income from Royalty & Publications	<b>16</b>	-	-
Interest Earned	<b>17</b>	1,190,489.00	701,732.00
Other Income	<b>18</b>	92,167.00	19,985.00
<b>TOTAL (A)</b>		<b>35,975,931.84</b>	<b>36,417,293.08</b>
<b><u>EXPENDITURE</u></b>			
Establishment Expenses	<b>20</b>	26,243,591.00	26,083,342.00
Other Administrative Expenses	<b>21</b>	9,688,223.21	10,365,929.78
Depreciation (Net Total at the year-end-corresponding to Schedule 8) (to the extent not written off or adjusted)		2,019,931.78	1,145,437.37
<b>TOTAL (B)</b>		<b>37,951,745.99</b>	<b>37,594,709.15</b>
<b>Balance being excess of Expenditure over Income (B-A)</b>		-1,976,014.15	-1,177,417.67
Transfer to Special Reserve (Specify each)			
Transfer to/from General Reserve			
<b>BALANCE BEING SURPLUS (DEFICIT) CARRIED TO CORPUS/CAPITAL FUND</b>		-1,976,014.15	-1,177,417.67
SIGNIFICANT ACCOUNTING POLICIES	<b>24</b>		
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	<b>25</b>		

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA  
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE YEAR ENDED 31-03-2017**

(Amount – Rs.)

<b><u>SCHEDULE – 12 – INCOME FROM SALES/SERVICES</u></b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
1. Income from Sales		
a) Sale of Finished Goods		
b) Sale of Raw Material		
c) Sale of Scraps	-	-
2. Income from Services		
a) Labour and Processing Charges		
b) Professional / Consultancy Services		
c) Agency Commission and Brokerage		
d) Maintenance Services (Equipment/Property)		
e) Others (Specify) – Xeroxing and Microfilming	117,095.46	115,050.00
<b>TOTAL</b>	<b>117,095.46</b>	<b>115,050.00</b>

**SCHEDULE – 13**

<b><u>SCHEDULE-13 - GRANTS/SUBSIDIES</u></b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
(Irrevocable Grants & Subsidies Received)		
1) Central Government (Annexure-X)	34,572,620.38	35,575,091.08
2) State Government	-	-
3) Government Agencies		
4) Institutions / Welfare Bodies		
5) International Organisations		
6) Others (Specify)		
	<b>34,572,620.38</b>	<b>35,575,091.08</b>

**SCHEDULE – 14**

<b><u>SCHEDULE – 14 – FEES/SUBSCRIPTIONS</u></b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
1) Entrance Fees	-	-
2) Annual Fees (Lending Section)	3,260.00	5,085.00
3) Seminar/Program Fees		
4) Consultancy Fees		
5) Others	100.00	350.00
<b>TOTAL</b>	<b>3,360.00</b>	<b>5,435.00</b>

Note: Accounting policies towards each item are to be disclosed.

**SCHEDULE – 15  
NOT APPLICABLE**

**SCHEDULE – 16  
NOT APPLICABLE**

**SCHEDULE – 17**

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA  
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE YEAR ENDED 31-03-2017**

**(Amount – Rs.)**

<b>SCHEDULE – 17 – INTEREST EARNED</b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
1. On Term Deposits :		
a) With Scheduled Banks	720,866.00	666,775.00
b) With Non-Scheduled Banks		
c) With Institutions		
d) Others ( ICHR & Security Deposit Fund )	469,623.00	34,957.00
2. On Savings Accounts :		
a) With Scheduled Banks		
b) With Non-Scheduled Banks		
c) Post Office Savings Accounts		
3. On Loans :		
a) Employees/Staff		
b) Others		
4. Interest on Debtors and Other Receivables		
<b>TOTAL</b>	<b>1,190,489.00</b>	<b>701,732.00</b>
<u>Note</u> - Tax deducted at source to be indicated		

**SCHEDULE – 18**

<b>SCHEDULE – 18 – OTHER INCOME</b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
1) Profit on Sale/disposal of Assets :		
a) Owned assets	-	-
b) Assets acquired out of grants, or received free of cost		
2) Export Incentives realized		
3) Fees for Miscellaneous Services		
4) Miscellaneous Income	76,291.00	7,575.00
5) House Rent	14,188.00	12,410.00
6) Prior period Income	1,688.00	-
<b>TOTAL</b>	<b>92,167.00</b>	<b>19,985.00</b>

**SCHEDULE – 19  
NOT APPLICABLE**

**SCHEDULE – 20**

<b>SCHEDULE – 20 – ESTABLISHMENT EXPENSES</b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
<b>(Non-Plan Expenditure)</b>		
a) Salaries and Wages	25,740,428.00	25,303,869.00
b) Allowances and Bonus	263,743.00	519,601.00
c) Contribution to Provident Fund-Interest	-	-
d) Leave Travel Concession	-	-
e) Medical Reimbursement	239,420.00	259,872.00
f) Expenses on Employees' Retirement and Terminal Benefits	-	-
g) Others (specify) Pension	-	-
<b>TOTAL</b>	<b>26,243,591.00</b>	<b>26,083,342.00</b>

**SCHEDULE – 21**

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA  
SCHEDULES FORMING PART OF INCOME & EXPENDITURE FOR THE YEAR ENDED 31-03-2017**

**(Amount - Rs.)**

<b>SCHEDULE – 21 – OTHER ADMINISTRATIVE EXPENSES</b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
<b>(Non-Plan Expenditure)</b>		
Advertisement and Publicity	68,400.00	79,120.00
Bank Charges	2,466.24	2,079.08
Electricity and Power	1,253,896.00	1,147,884.00
Expenses on Fees	86,678.60	102,504.00
Expenses on Canteen	-	-
Gardening Expenses	15,431.00	11,962.00
Generator Running & Maintenance	82,576.00	143,658.00
Gratuity	651,173.00	1,791,490.00
Hospitality /Entertainment Expenses	15,437.00	15,093.00
Liveries	-	-
Miscellaneous Contingent Expenses	95,993.00	41,709.00
Pension	5,555,905.00	5,430,955.00
Pension Contribution	21,301.00	26,296.00
Postage, Telephone & Communication Charges	46,675.50	25,223.50
Printing and Stationery	66,042.14	53,115.00
Rent, Rates and Taxes	175,137.00	239,657.00
Repair & Maintenance of Building	2,000.00	9,780.00
Repairs and maintenance of furniture & Equipment	81,695.00	62,007.00
Sanitary & Electrical Fittings	28,951.00	19,060.92
Travelling and Conveyance Expenses	126,843.38	76,808.00
Vehicle Running & Maintenance Expenses	28,153.00	19,310.00
Wages	-	16,299.00
<b>(Plan Expenditure)</b>		
Cataloguing & Classification of Books	-	-
Computerisation (Including Digitization) Revenue	4,150.00	110,028.00
Development of Book Preservation	220,149.00	273,798.00
Expenses on Seminars & Lectures	292,848.00	131,233.00
Founder's Day	48,547.00	19,491.00
Improvement & Upgradation of Library (Revenue)	214,156.00	329,773.00
Modernisation of Stack Area	99,173.00	60,620.00
Preservation Laboratory	275,645.85	46,462.20
Purchase of Books - Other Expenses, Newspaper & Magazine	128,801.00	80,515.00
<b>TOTAL</b>	<b>9,688,223.21</b>	<b>10,365,929.78</b>

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA  
RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31-03-2017**

(Amount – Rs.)

<u>RECEIPTS</u>	<u>CURRENT YEAR</u>	<u>PREVIOUS YEAR</u>	<u>PAYMENTS</u>	<u>CURRENT YEAR</u>	<u>PREVIOUS YEAR</u>
<b>I. Opening Balances</b>			<b>I. Expenses</b>		
a) Cash in hand	4,000.00	1,837.00	a) Establishment Expenses (Annexure-III)	26,236,325.00	26,083,342.00
b) Bank Balances :			b) Administrative Expense (Annexure-IV)	8,441,190.84	9,327,232.08
i) In current accounts	16,075,049.75	21,316,383.83	<b>II. Payments made against funds for various projects</b> the particulars of payments made for each project- (Annexure-V)	1,316,482.00	1,022,073.00
ii) In deposit accounts (Annexure-XII)	58,529,928.00	56,363,677.00			
iii) Savings accounts (Annexure-XIII)	440,756.36	131,857.36			
<b>II. Grants Received</b>			<b>Payment made from Earmarked Funds:</b>		
A) From Central Government			(a) Purchase of Current Assets : (Annexure-VI)	0.00	67,500.00
Plan (Capital)	11,139,916.00	0.00	(b) Other Administrative Expenses: (Annexure-VI)	12,206.75	47,261.00
Plan (Revenue)	8,512,569.00	0.00	(c) Refund to ICHR	0.00	0.00
Non-Plan (Salaries)	31,313,342.00	25,844,228.00	(d) Loan Receivable from Non Plan Fund	0.00	0.00
Non-Plan (Other Expenses)	8,469,676.00	8,685,125.00	<b>III. Investments and deposits made</b>		
B) Grant from National Mission on Libraries	0.00	0.00	a) Out of Earmarked/Endowment funds	0.00	0.00
C) From State Government	0.00	0.00	b) Out of Own Funds (Investments-Others)	0.00	0.00
<b>III. Income on Investments from</b>			<b>IV. Expenditure on Fixed / Current Assets &amp; Capital Work-in-Progress</b>		
a) Earmarked/Endow. Funds			a) Purchase of Assets (Annexure-VII)	2,387,758.00	241,443.00
b) Own Funds (Oth. Investment)			b) Expenditure on Capital Work-in-progress	4,788,147.00	4,059,039.00
<b>IV. Interest Received</b>			c) Purchase of Assets- NML Grant	3,025,909.00	0.00
a) On Bank deposits (Annexure-II)			<b>V. Refund of surplus money/Loans</b>		
i) Earmarked/Endow. Funds	3,703,674.00	1,365,807.00	a) To the government of India	18,318,126.00	0.00
ii) Other Funds	1,704,251.00	1,654,958.00	b) To the State Government	4,807,503.98	0.00
b) Loans, Advances etc.	0.00	0.00	c) Loan Refunded to Building Fund	368,897.00	0.00
<b>V. Other Income (Specify)</b>			<b>VI. Finance Charges (Interest)</b>		
Sale of Publication	145,279.00	318,705.00	<b>VII. Other Payments (Specify) (Annexure-VIII)</b>	178,407.00	135,000.00
Sale of KBL Journal	1,075.00	1,700.00	<b>VIII. Refund of Over Draft / Loan</b>	0.00	0.00
Caution Money	22,500.00	15,000.00	<b>IX. Closing Balances</b>		
Xeroxing & Microfilming	117,095.46	115,050.00	a) Cash in hand	2974.00	4,000.00
Membership fees	3,260.00	5,085.00	b) Bank Balances :		
Keep back Retention Money	748,889.00	36,522.00	i) In current accounts - Bank of India	79,084.85	108,034.66
Investment Retention Money		0.00	ii) In current accounts - State Bank of India	28,754,274.54	15,967,015.09
<b>VI. Amount Due: PRAN Subscription</b>	7,266.00	0.00	iii) In deposit accounts (Annexure-XII)	42,270,896.00	58,529,928.00
<b>VII. Any other receipts give details</b>			iv) Savings accounts (Annexure-XIII)	210,877.61	440,756.36
(Annexure-I)	260,791.00	176,689.00			
<b>TOTAL</b>	<b>141,199,317.57</b>	<b>116,032,624.19</b>	<b>TOTAL</b>	<b>141,199,059.57</b>	<b>116,032,624.19</b>

**Annexure-I**

Forming part of Receipt and Payment Account

**Other Receipts :**

	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
Miscellaneous Receipt	76,291.00	7,575.00
Receipt under RTI	100.00	350.00
Recovery of Festival Advance	150,000.00	141,000.00
Recovery of House Rent	14,188.00	12,410.00
Recovery of LTC Advance	-	-
Recovery of Electricity Charges	18,524.00	15,354.00
Prior Period Income	1,688.00	-
<b>Total</b>	<b>260,791.00</b>	<b>176,689.00</b>

**Annexure-II**

Forming part of Receipt and Payment Account

**Interest Received**

**(a) On Bank Deposit**

<b>(i) Earmarked/Endow. Funds</b>	<b>Saving A/C</b>	<b>Term Deposit</b>	<b>Total</b>
Revolving Fund	443,766.00	1,363,065.00	1,806,831.00
Award Fund	8,959.00	1,088,007.00	1,096,966.00
Caution Money A/c	2,910.00	10,468.00	13,378.00
Res. & Sch. Fund	1,258.00	74,295.00	75,553.00
Building Fund	-	710,946.00	710,946.00
<b>Total - a :( i )</b>	<b>456,893.00</b>	<b>3,246,781.00</b>	<b>3,703,674.00</b>
<b>(ii) Other Deposit</b>			
General Fund	-	710,398.00	710,398.00
Haryana Governor Grant	-	57,885.00	57,885.00
Retention Money Fund	-	469,623.00	469,623.00
ICHR Fund	-	6,462.00	6,462.00
National Mission on Libraries Fund		459,883.00	459,883.00
<b>Total - a :( ii )</b>	<b>-</b>	<b>1,704,251.00</b>	<b>1,704,251.00</b>
<b>Total ( a(i) +a (ii) + b )</b>	<b>456,893.00</b>	<b>4,951,032.00</b>	<b>5,407,925.00</b>



**Annexure-III**

Forming part of Receipt and Payment Account

<b><u>ESTABLISHMENT EXPENSES</u></b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
<b>Non-Plan</b>		
a) Salaries	25,733,162.00	25,303,869.00
b) Allowances and Bonus	263,743.00	519,601.00
c) Leave Travel Concession	-	-
d) Medical Reimbursement	239,420.00	259,872.00
<b>TOTAL</b>	<b>26,236,325.00</b>	<b>26,083,342.00</b>

**Annexure-IV**

Forming part of Receipt and Payment Account

<b><u>OTHER ADMINISTRATIVE EXPENSES :</u></b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
Advertisement and Publicity	68,400.00	79,120.00
Bank Charges	2,466.24	2,079.08
Electricity and Power	1,279,185.00	1,166,859.00
Expenses on Fees	86,608.00	108,170.00
Expenses on Canteen	-	-
Gardening Expenses	15,431.00	11,962.00
Generator Running & Maintenance	82,576.00	143,658.00
Gratuity	651,173.00	1,791,490.00
Hospitality /Entertainment Expenses	15,437.00	15,093.00
Liveries	-	-
Miscellaneous Contingent Expenses	95,993.00	41,709.00
Pension	5,555,905.00	5,430,955.00
Pension Contribution	21,301.00	26,296.00
Postage, Telephone & Communication Charges	40,256.00	21,948.00
Printing and Stationary	74,781.00	44,716.00
Rent, Rates and Taxes	175,137.00	239,657.00
Repair & Maintenance of Building	2,000.00	9,780.00
Repairs and maintenance of furniture & Equipment	81,695.00	62,007.00
Sanitary & Electrical Fittings	28,951.00	19,316.00
Travelling and Conveyance Expenses	135,742.00	76,808.00
Vehicle Running & Maintenance Expenses	28,153.00	19,310.00
Wages	0.00	16,299.00
<b>TOTAL</b>	<b>8,441,190.84</b>	<b>9,327,232.08</b>

**Annexure-V**

Forming part of Receipt and Payment Account

*Payment made against various project:*

<b>Plan :</b>	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
Cataloguing & Classification of Books	-	0.00
Computerisation (Including Digitization) Revenue	4150.00	110,028.00
Development of Book Preservation	271,869.00	312,798.00
Expenses on Seminars & Lectures	292,848.00	131,233.00
Founder's Day	48,547.00	19,491.00
Khuda Bakhsh Fellowship	0.00	0.00
Preservation Laboratory	168,177.00	49,815.00
Purchase of Newspapers & Magazines	99,173.00	91,327.00
Improvement & Upgradation of Library (Revenue)	297,168.00	246,761.00
Modernisation of Stack Area	134,550.00	60,620.00
Purchase of Books & Mss. (Other Expenses)	0.00	0.00
<b>Total :</b>	<b>1,316,482.00</b>	<b>1,022,073.00</b>

**Annexure-VI**

Forming part of Receipt and Payment Account

*(a) Purchase of Current Assets :*

	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
Printing of Quarterly Journal	-	-
Publication of rare material	-	67,500.00
Compilation & Printing of Catalogue of Mss.	-	-
<b>Total :</b>	<b>0.00</b>	<b>67,500.00</b>

*(b) Other administrative Expenses:*

	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
Bank Charges on Revolving Fund	171.75	1,026.00
Bank Charges on Research Scholarship Fund	-	-
Printing of Quarterly Journal	12,035.00	-
Publication of rare material	-	46,235.00
<b>Total :</b>	<b>12,206.75</b>	<b>47,261.00</b>

**Annexure-VII**

Forming part of Receipt and Payment Account

Purchase of Fixed Assets :

	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
Purchase of Books & Mss.	2,334,158.00	133,223.00
Purchase of Furniture & Equipment	53,600.00	83,590.00
Computerisation (Including Digitization) Capital	-	24,630.00
Improvement & Upgradation of Library (Capital)	-	-
Total - A:	2,387,758.00	241,443.00
(b) Work in Progress (Building)	4,788,147.00	4,059,039.00
Total - B :	4,788,147.00	4,059,039.00
<b>Total - A+B :</b>	<b>7,175,905.00</b>	<b>4,300,482.00</b>

**Annexure-VIII**

Forming part of Receipt and Payment Account

Advances :

	<b>CURRENT YEAR</b>	<b>PREVIOUS YEAR</b>
Bicycle Advance	-	-
Festival Advance	120,000.00	135,000.00
Advance: LTC	58,407.00	-
Advances: Furniture & Equipment	-	-
<b>Total :</b>	<b>178,407.00</b>	<b>135,000.00</b>

**Annexure "IX" Forming Part of Schedule 1 of Balance Sheet**

**DETAILS OF CAPITAL / CORPUS FUND**

<b>PARTICULARS</b>	<b>BALANCE AS ON 01.04.2015</b>	<b>ADDITION DURING THE YEAR</b>	<b>DISPOSAL/ ADJUSTMENT</b>	<b>NET ADDITION DURING THE YEAR</b>	<b>BALANCE AS ON 31.03.2017</b>
<b><u>CAPITAL FUND :</u></b>					
Govt. grant for Building	16,911,500.25	0.00	0.00	0.00	16,911,500.25
Govt. grant for Other Schemes	120,986,190.74	10,230,221.00	0.00	10,230,221.00	131,216,411.74
Other Source	4,110,203.75	273,974.00	0.00	273,974.00	4,384,177.75
<b><u>CORPUS FUND :</u></b>					
Capital Fund for KBL Publication	3,451,491.70	0.00	144,839.00	-144,839.00	3,306,652.70
Capital Fund for KBL Journal	710,180.56		1,075.00	-1,075.00	709,105.56
<b>Total :</b>	<b>146,169,567.00</b>	<b>10,504,195.00</b>	<b>145,914.00</b>	<b>10,358,281.00</b>	<b>156,527,848.00</b>
Excess of Expenditure over Income	23,540,025.20	1,968,748.15	-	1,968,748.15	25,508,773.35
<b>Total :</b>	<b>122,629,541.80</b>	<b>8,535,446.85</b>	<b>145,914.00</b>	<b>8,389,532.85</b>	<b>131,019,074.65</b>

**Annexure "X" Forming Part of Schedule 1 of Balance Sheet**  
**Details of Returnable Grant for the year 2016-2017**

Sources of Fund	Plan Grant (Capital) Amount	Plan Grant (Revenue) Amount	Non-Plan Grant (Salary) Amount	Non-Plan Grant (Revenue) Amount	Total Grant
Opening Balance of Grant b/f from previous year	2,360,084.00	2,987,430.69	1,036,324.08	4,786,658.00	11,170,496.77
Grant Received during the Year	11,139,916.00	8,512,569.00	8,469,676.00	31,313,342.00	59,435,503.00
Add Receipt from own sources (Revenue)	0.00	0.00	1,421,635.00	0.00	1,421,635.46
Add Advances Realised during the Year (Capital)	0.00	0.00	150,000.00	0.00	150,000.00
<b>TOTAL RECEIPT:</b>	<b>13,500,000.00</b>	<b>11,499,999.69</b>	<b>11,077,635.54</b>	<b>36,100,000.00</b>	<b>72,177,635.23</b>
<b>Utilization of Fund</b>					
Utilised for Capital Expenses-Fixed Assets from Grant	0.00	0.00	0.00	0.00	0.00
Utilised for Capital Expenses-Current Assets	7,175,905.00	0.00	0.00	0.00	7,175,905.00
Loans & Advances from Grant	0.00	0.00	178,407.00	0.00	178,407.00
Utilised as Revenue Expenses from Grant	0.00	1,316,482.00	7,198,220.38	26,326,325.00	34,751,027.38
Utilised as Revenue Expenses from own sources	0.00	0.00	1,243,228.46	0.00	1,243,228.46
<b>TOTAL PAYMENT:</b>	<b>7,175,905.00</b>	<b>1,316,482.00</b>	<b>8,619,855.84</b>	<b>26,236,325.00</b>	<b>43,348,567.84</b>
Balance carried forward to next year	6,324,095.00	10,183,517.69	2,457,779.70	9,863,675.00	28,829,067.39

**Annexure XI Forming Part of Schedule 11 of Balance Sheet  
DETAILS OF STORES & SPARES**

<b>PARTICULARS</b>	<b>Balance as on 1.4.2016</b>	<b>ADDITION 2016-17</b>	<b>TOTAL</b>	<b>Disposed/ Consumed</b>	<b>Balance as on 31.03.2017</b>
Catalogues and Publications	4,039,402.08	-	4,039,402.08	145,914.00	3,893,488.08
Stationery	26,345.29	74,781.00	101,126.29	66,042.14	35,084.15
Stationery (Publications)	1,964.69	-	1,964.69	1,964.69	-
Sanitary & Electrical goods	5,272.38	135,742.00	141,014.38	126,843.38	14,171.00
Preservation & Binding material	158,536.00	168,177.00	326,713.00	271,342.85	55,370.15
Postage (General)	7,751.00	12,068.00	19,819.00	17,727.00	2,092.00
Postage (Publications)	19,208.00	258.00	19,466.00	6,913.00	12,553.00
<b>TOTAL</b>	<b>4,258,479.44</b>	<b>391,026.00</b>	<b>4,649,505.44</b>	<b>636,747.06</b>	<b>4,012,758.38</b>

**Annexure XII Forming Part of Schedule 11 of Balance Sheet  
DETAILS OF DEPOSIT ACCOUNT**

<b>PARTICULARS</b>	<b>BALANCE AS ON 01.04.2016</b>	<b>INVESTMENT DURING 2016-17</b>	<b>MATURED DURING 2016-17</b>	<b>BALANCE AS ON 31.03.2017</b>
Award Fund	5,750,325.00	1,088,007.00	-	6,838,332.00
Building Fund	14,333,013.00	710,946.00	-	15,043,959.00
Caution Money	178,076.00	-	-	178,076.00
ICHR Fund	118,603.00	6,462.00	-	125,065.00
Haryana Government Fund	1,259,978.00	57,885.00	-	1,317,863.00
National Mission on Libraries Fund	20,884,152.00	-	20,884,152.00	-
Research Scholarship Fund	381,017.00	74,295.00	-	455,312.00
Retention Money Deposit Fund	1,889,095.00	2,370,136.00	1,889,095.00	2,370,136.00
Revolving Fund	13,735,669.00	7,863,065.00	5,656,581.00	15,942,153.00
<b>TOTAL:</b>	<b>58,529,928.00</b>	<b>12,170,796.00</b>	<b>28,429,828.00</b>	<b>42,270,896.00</b>

**Annexure XIII Forming Part of Schedule 11 of Balance Sheet**

**CLOSING BALANCE  
(Cash at Saving Bank)**

<b>PARTICULARS</b>	<b>Balance as on 01.04.2016</b>	<b>Deposit during 2016-17</b>	<b>Interest</b>	<b>TOTAL</b>	<b>Withdrawal</b>	<b>Bank Charges</b>	<b>Balance as on 31.03.2017</b>
Revolving Fund	323,470.30	5,802,935.00	443,766.00	6,570,171.30	6,512,035.00	171.75	57,964.55
Award Fund	42,604.89	-	8,959.00	51,563.89	-	-	51,563.89
Caution Money	49,951.42	22,500.00	2,910.00	75,361.42	-	-	75,361.42
Research School Fund	24,729.75	-	1,258.00	25,987.75	-	-	25,987.75
<b>TOTAL</b>	<b>440,756.36</b>	<b>5,825,435.00</b>	<b>456,893.00</b>	<b>6,723,084.36</b>	<b>6,512,035.00</b>	<b>171.75</b>	<b>210,877.61</b>

**Annexure XIV Forming Part of Schedule 11 of Balance Sheet**

**DETAILS OF LOANS & ADVANCES TO STAFFS**

<b>PARTICULARS</b>	<b>Balance as on 1.4.2016</b>	<b>Advance during the year</b>	<b>TOTAL</b>	<b>ADJUSTMENT</b>	<b>BALANCE AS ON 31.03.2017</b>
<b>GENERAL (NON-INTEREST BEARING) ADVANCES INCLUDING EXPENSES ADVANCE</b>					
Festival Advance	53,625.00	120,000.00	173,625.00	150,000.00	23,625.00
LTC Advance	-	58,407.00	58,407.00	-	58,407.00
Fellowship	259,000.00	-	259,000.00	-	259,000.00
Advance for Digitization	8,100,000.00	-	8,100,000.00	-	8,100,000.00
Advance Publication	25,000.00	-	25,000.00	-	25,000.00
<b>TOTAL</b>	<b>8,437,625.00</b>	<b>178,407.00</b>	<b>8,616,032.00</b>	<b>150,000.00</b>	<b>8,466,032.00</b>

**Annexure XV Forming Part of Schedule 11 of Balance Sheet**

**Summary of Interest Accrued as on 31<sup>st</sup> March, 2017**

<b>PARTICULARS</b>	<b>Accrued Interest as on 01-04-16</b>	<b>Accrued Interest during the year</b>	<b>Total</b>	<b>Adjusted during the year</b>	<b>Accrued Interest as on 31-3-2017</b>
Award Fund	737,500.00	199,230.00	936,730.00	737,500.00	199,230.00
Building Fund	29,461.00	36,003.00	65,464.00	29,461.00	36,003.00
Caution Money	2,473.00	2,227.00	4,700.00	2,473.00	2,227.00
Haryana Governor Grant fund	0.00	0.00	0.00	0.00	0.00
ICHR Fund	546.00	601.00	1,147.00	546.00	601.00
Research School Fund	66,492.00	25,463.00	91,955.00	66,492.00	25,463.00
Retention Money Fund	10,742.00	57,460.00	68,202.00	10,742.00	57,460.00
Revolving Fund	1,251,062.00	569,212.00	1,820,274.00	1,251,062.00	569,212.00
<b>Total</b>	<b>2,098,276.00</b>	<b>890,976.00</b>	<b>2,989,252.00</b>	<b>2,098,276.00</b>	<b>890,976.00</b>

**Annexure XVI Forming Part of Schedule 11 of Balance Sheet**

**Details of Security Deposits**

<b>Particulars of Security Deposits</b>	<b>Amount</b>
Patna Electric Supply Undertaking	5,625.00
Bihar State Electricity Board for Transformer of 315 K.V.A.	317,000.00
Bihar State Electricity Board for additional Load 5 K.V.A.( for Annexe)	6,000.00
Bharat Sanchar Nigam Limited (Broadband Connection)	1,500.00
<b>Total</b>	<b>330,125.00</b>



**FORM OF FINANCIAL STATEMENT (NON-PROFIT ORGANISATIONS)**  
**KHUDA BAKHSH ORIENTAL PUBLIC LIBRARY, PATNA**  
**SCHEDULES FORMING PART OF THE ACCOUNTS FOR THE PERIOD ENDED 31<sup>ST</sup> MARCH, 2017**

\* \* \* \* \*

**SCHEDULE 24 – SIGNIFICANT ACCOUNTING POLICIES AND NOTES ON ACCOUNTS**

- 1. Accounting Convention:** The financial statements have been prepared on the basis of historical cost convention and on the accrual method of accounting.
- 2. Fixed Assets:** Fixed Assets are stated at cost of acquisition inclusive of inward freight, duties and taxes and incidental and direct expenses related to acquisition.
- 3. Depreciation:** Depreciation is provided on Written Down Value method as per rates specified in the Income Tax Act, 1961. No depreciation is charged on Manuscripts, Books, etc. In earlier years, it was not in practice to charge depreciation on Fixed Assets. Depreciation is being charged from 2003-04.
- 4. Accounting for Sales:** Sales are net of sales returns, rebate and trade discount.
- 5. Government grants:** Government grants have been accounted on realization basis. Grants have been added to capital Fund to the extent of utilization for capital expenditures and taken as Income in the Income & Expenditure account utilized for Revenue Expenditure. The unutilized balances have been carried forward.
- 6. Fixed Assets received in gift:** Books, Periodicals, etc. received in gift/ exchange have been capitalized at values stated by corresponding credit to Capital Fund.
- 7. Earmarked Fund:** Building Fund, Revolving Fund, Award Fund, Research Scholarship Fund and Caution Money Funds have been treated as earmarked Funds. The Building Fund, Revolving Fund, Award Fund and Research Scholarship Fund are utilized for meeting the expenditure on construction of Building, Publication of Books, conferring of Khuda Bakhsh Annual Award and research assistance respectively. Caution Money Fund is utilized for keeping the security money received from the members of the lending section of the library and to refund the same on cessation of Membership.
- 8. Publications sent in gift / exchange:** Value of Library Publications sent in gift and exchange has been deducted from the stock of Catalogue and Publications by corresponding debit from Capital Fund.
- 9. Accrued Interests:** Accrued Interest is accounted for directly to the respective Earmarked Funds.
- 10. Retirement Benefits:** Liability towards Pension, Gratuity and Leave Encashment is accounted for on actual basis.
- 11. General:** The previous year figures have been reworked, regrouped, rearranged and reclassified, wherever necessary.

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**Khuda Bakhsh Oriental Public Library**

**Patna**

**AUDIT REPORT**

**FOR THE YEAR 2016 - 2017**

**Separate Audit Report of the Comptroller & Auditor General of India on the Accounts of Khuda Baksh Oriental Public Library, Patna for the year ended 31 March 2017.**

We have audited the attached Balance Sheet of Khuda Baksh Oriental Public Library, (Library), Patna as on 31 March 2017 and the Income and Expenditure Accounts, and Receipts and Payment Account for the year ended on that date under Section 19(2) of the Comptroller and Auditor General's (Duties, Powers and Conditions of Service) Act, 1971 read with Section 21 of the Khuda Baksh Oriental Public Library, 1969. The audit has been entrusted under section 19 (2) of the Comptroller and Auditor General's (Duties, Power & Conditions of Service) Act, 1971. These financial statements are the responsibility of the Library management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. This Separate Audit Report contains the comments of the Comptroller and Auditor General of India (C&AG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observations on financial transactions with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity) and efficiency-cum-performance aspects, etc., if any are reported through Inspection Reports/CAGs Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

- i. We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
- ii. The Balance Sheet, Income and Expenditure Account, and Receipt and Payment Account dealt with by this report have been drawn up in the format approved by

the Governing Board of the library under Section 21 of the Khuda Baksh Oriental Public Library, Act, 1969.

iii. In our opinion, proper books of accounts and other relevant records have been maintained by the library as required under Section 19(2) of the Comptroller and Auditor General's (Duties, Powers and Conditions of Service) Act, 1971 read with under Section 21 of the Khuda Baksh Oriental Public Library, Act, 1969 in so far as it appears from our examination of such books.

iv. We further report that: -

**(A) Balance Sheet: Schedule-8. Fixed Assets: ₹119461609.09.**

**Understatement by ₹ 1.30 lakh.**

A sum of ₹130350.00 was paid by library to agencies for purchasing AC (Rs.88200.00) And CCTV (Rs.42150.00). The said expenditure should be booked under schedule-8 (Fixed assets) but Library booked these amount under schedule-21 (Other administrative expenses).

This resulted in understatement of fixed assets as well as overstatement of expenditure in the Income and Expenditure account.

**(B) Income and Expenditure Account**

**Schedule 21 Other Administrative Expenses ₹9695489.21**

**Overstatement by ₹1.36 Lakh**

The library spent ₹135550.00 on purchase of stationery, fee paid to advocates, Seminars, Travelling expenses and arrear of pension during 2016-17. The said expenditure pertains to the financial year 2015-2016, but expenditure has been shown in the account of the year 2016-17. No provision was made in the account of 2015-16.

This resulted in overstatement of expenditure in the Income and Expenditure account. The management accepted audit observation

**C. Grants-in-Aid**

The Library received grants of ₹5.94 crore under Plan and Non- plan head from Ministry of Culture during the year 2016-17. With the unspent balance of ₹1.12 crore of the previous year and internal resource generation of ₹0.16 crore out of the total grants of ₹7.22 crore, the Library utilized ₹4.33 crore leaving the balance of ₹2.89 crore as on 31<sup>st</sup> March 2017.

**D. Management letter**

Deficiencies which have not been included in the Audit Report have been brought to the notice of the Director through a Management letter issued separately for remedial /corrective action.

v. Subject to our observations in the preceding paragraphs, we report that the Balance Sheet, Income and Expenditure Account, and Receipt and Payment Account dealt with by this report are in agreement with the books of accounts.

vi. In our opinion and to the best of our information and according to the explanations given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts, and subject to the significant matters stated above and other matters mentioned in Annexure to this Audit Report give a true and fair view in conformity with accounting principles generally accepted in India.

a. In so far as it relates to the Balance Sheet, of the state of affairs of Khuda Bakhsh Oriental Public, Patna as on 31 March 2017; and

b. In so far as it relates to Income and Expenditure Account, of the deficit for the year ended on that date.

Place: Lucknow

Date: 27.9.17

For and on behalf of the C&AG of India

Principal Director of Audit (Central)

**Annexure-I**

1. **Adequacy of Internal Audit System:**

The library has not established its Internal Audit wing. Besides, no Internal Audit Manual has been prepared. However internal audit is regularly conducted by a private agency which is satisfactory.

2. **Adequacy of Internal Control System:-**

The Internal Control System of the library reflected the following deficiencies:-

- There is no office procedure Manual in the library.
- The key post of the Director, Library information officer and Administrative Officer were vacant since 01.07.2014, 01.06.2011 and 01.09.2013 respectively.

3. **System of physical verification of fixed Assets and Inventory:**

Physical verification of fixed assets and inventory was carried out during this year.

4. **Regularity in payment of statutory dues:**

The Library is regular in paying its statutory dues.

  
Director (Central Expr.)



**Astrolab by Qaim Mohammad (1627 AD)**